# ORDER ADOPTING THE BUDGET OF THE REFUGIO GROUNDWATER CONSERVATION DISTRICT

Upon motion by Carroll bi	seconded by
John Snyder	; the attached Budget for the fiscal year October
1, 2023 through September 30, 2024	is hereby approved and adopted by a vote of 3
ayes and nays on this	29 day of <u>August</u> of 2023.
Canado E. Bord	Carroll E Borden
Signature of Presiding Officer	Printed Name of Presiding Officer
ATTEST:	
John Snyl	John Snyder
Signature of Director	Printed Name of Director

Refugio Groundwater Conse	rvation District
Annual Operating E	udget
Fiscal Year 2023-	2024

Outstanding Obligations of the District	
as of June 1 of the Current Year - Debt:	\$0.00
Total:	\$0.00
Amount of Cash on Hand by Fund	Texas Water Code 36.154(b)(2)
as of June 1 of the Current Year - Reserve Fund:	\$1,178,600.00
as of June 1 of the Current Year - Operating Fund:	\$371,100.00
Total:	\$1,549,800.00
Amount of Money Received by the District during Previous Year	Texas Water Code 36.154(b)(3)
Property Tax Revenue:	\$172,800.00
Interest Income:	\$11,100.00
District Fees:	\$0.00
Miscellaneous Income:	\$0.00
Total:	\$183,900.00
Amount of Money Available to the District during the Ensuing Year	Texas Water Code 36.154(b)(4)
as of September 30 of the Previous Calendar Year - Reserve Fund:	\$925,700.00
as of September 30 of the Previous Calendar Year - Operating Fund:	\$523,700.00
Total:	
Amount of the Expected Balances at the End of the Fiscal Year	Texas Water Code 36.154(b)(5)
at the End of the Current Fiscal Year - Operating Fund:	\$206,300.00
at the End of the Current Fiscal Year - Reserve Fund:	\$1,178,700.00
Total:	
Estimated Amount of Revenues and Balances Available for Proposed Budget	Texas Water Code 36.154(b)(6)
Operating and Reserve Fund Balances:	\$1,385,000.00
Reserve Fund Commitment Schedule	
Groundwater Conservation	
Groundwater Management	
Groundwater Monitoring	
Groundwater Protection	
Groundwater Research	
Groundwater Resource Planning	
Legal Contingencies	
Total:	
Actual Expenditures of the Preceding Year and Proposed Budget associated	
with Notices Required by Law to be Published in a Newspaper	Local Government Code 140.0045(a)(1)
Actual Expenditures of the Preceding Fiscal Year:	-\$100.00
Budgeted Expenditures of the Current Fiscal Year:	-\$3,900.00
Proposed Expenditures of the Next Fiscal Year:	
Actual Evnanditures of the Proceeding Very and Brancaed Budget accepted	
Actual Expenditures of the Preceding Year and Proposed Budget associated	Local Covernment Code 440 004F/5V(0)
with Directly or Indirectly Influencing or Attempting to Influence the Outcome of Legislation or Administrative Actions	
Actual Revenue of the Preceding Fiscal Year:	
Actual Revenue of the Preceding Fiscal Year: Actual Expenditures of the Preceding Fiscal Year:	\$0.00
Actual Revenue of the Preceding Fiscal Year: Actual Expenditures of the Preceding Fiscal Year: Budgeted Revenue of the Current Fiscal Year:	\$0.00 \$0.00
Actual Revenue of the Preceding Fiscal Year: Actual Expenditures of the Preceding Fiscal Year: Budgeted Revenue of the Current Fiscal Year: Budgeted Expenditures of the Current Fiscal Year:	\$0.00 \$0.00 \$0.00
Actual Revenue of the Preceding Fiscal Year: Actual Expenditures of the Preceding Fiscal Year: Budgeted Revenue of the Current Fiscal Year:	\$0.00 \$0.00 \$0.00 \$0.00

Tab: Budget Summary - FY24 Page 1 of 10

Estimated Required Tax Rate	Texas Water Code 36.154(b)(7)
Operating Expense Budget:	-\$215,300.00
Non-Tax Operating Revenue:	\$3,500.00
Required Tax Levy to Avoid Depletion of Reserve Funds:	-\$211,800.00
Required Tax Rate to Avoid Depletion of Reserve Funds:	0.015998
Tax Rate and Tax Levy	
Tax Rate for Next Fiscal Year:	0.013740
Tax Levy for Next Fiscal Year:	\$181,900.00
Budget Summary	· · · · · · · · · · · · · · · · · · ·
Expense Budget:	-\$215,300.00
Non-Tax Operating Revenue Budget:	\$3,500.00
Operating Tax Revenue Budget:	\$181,900.00
Reserve Fund Revenue Budget:	\$30,000.00
Operating Budget Balance at the End of the Fiscal Year:	\$100.00

Tab: Budget Summary - FY24 Page 2 of 10

FY2023 - 2024: Budget: Management Recommendation by Program

	Sum of Budget Recommendation			
Revenue	\$	215,400.00		
1001 - Administration - Revenue	\$	215,400.00		
Expense	\$	(215,300.00)		
1003 - Administration - Technology	\$	(20,700.00)		
1004 - Administration - General	\$	(124,300.00)		
1005 - Administration - General	\$	(7,200.00)		
2000 - Groundwater Conservation	\$	(9,500.00)		
3000 - Groundwater Management	\$	(1,000.00)		
4000 - Groundwater Monitoring	\$	(43,100.00)		
6000 - Groundwater Protection	\$	(2,000.00)		
8000 - Groundwater Resource Planning	\$	(7,500.00)		
Grand Total	\$	100.00		

FY2023 - 2024: Budget: Management Recommendation by Budget Category

ow Labels	Sum of Budg	get Recommendation
Revenue	\$	215,400.00
0120 - Tax Collections	\$	181,900.00
0130 - Interest Income	\$	3,500.00
0143 - District Fees - Permitting	\$	-
0145 - District Fees - Enforcement	\$ \$ \$ \$	•
0150 - Grants	\$	•
0160 - Refunds	\$	-
0300 - Reserve Funds	\$	30,000.00
Expense	\$	(215,300.00
210 - Legal Services	\$	(10,000.00
215 - Legislative and Administrative Action Representation Services		(5,000.00
220 - Professional and Technical Services	\$	(5,000.00
221 - Professional and Technical Services - Auditor	\$ \$ \$ \$ \$	(10,000.00
222 - Professional and Technical Services - Tax Assessor	\$	(5,500.00
223 - Professional and Technical Services - Appraisal District	\$	(7,500.00
225 - Professional and Technical Services - Hydrogeologist	\$	(15,500.00
226 - Professional and Technical Services - Laboratory		(1,000.00
227 - Professional and Technical Services - VCGCD	\$	(71,800.00
230 - Insurance and Bonds	\$	(2,000.00
310 - Supplies - Office	\$	(2,500.00
315 - Certified Mail and Stamps	\$	(2,500.00
330 - Training and Travel Expenses	**********	(1,500.00
350 - Lease	\$	(7,200.00
361 - Sponsorships and Cost-Sharing - Well Plugging	\$	(1,000.00
362 - Sponsorships and Cost-Sharing - Borehole Logging	\$	-
363 - Sponsorships and Cost-Sharing - Conservation Promotion	, \$	(9,500.00
380 - Aquifer Monitoring Network Development	Ś	(35,000.00
410 - Equipment - Office	Ś	(1,000.00
420 - Technology Services - Office Productivity	Ś	(2,900.00
430 - Technology Services - Miscellaneous	Ś	(500.00
432 - Technology Services - Digital Record and Workflow System	Š	(7,000.00
433 - Technology Services - Record Archival System	Š	(600.00
434 - Technology Services - Website and Email System	\$	(3,300.00
435 - Technology Services - Phone System	<b>~</b>	(2,800.00
436 - Technology Services - Internet	Š	(1,000.00
450 - Equipment Maintenance and Repair	Š	(1,000.00
500 - Public Notices and Publications	\$ \$ \$ \$	(2,500.00
900 - Miscellaneous	Š	(200.00
rand Total	\$	100.00

FY2023 - 2024: Budget: Management Recommendation by Budget Category

### **Sum of Budget Recommendation**

Sum of Budget Recommendation									1	
	1001 - Administration - Revenue	1003 - Administration - Technology	1004 - Administration - General	1005 - Administration - General	2000 - Groundwater Conservation	3000 - Groundwater Management	4000 - Groundwater Monitoring	6000 - Groundwater Protection	8000 - Groundwater Resource Planning	Grand Total
0120 - Tax Collections	\$ 181,900.00									\$ 181,900.00
0130 - Interest Income	\$ 3,500.00									\$ 3,500.00
0143 - District Fees - Permitting	\$ -									\$ -
0145 - District Fees - Enforcement	\$ -									\$ -
0150 - Grants	\$ -						1			\$ -
0160 - Refunds	\$ -									\$
0300 - Reserve Funds	\$ 30,000.00									\$ 30,000.00
210 - Legal Services			\$ (10,000.00)							\$ (10,000.00)
215 - Legislative and Administrative Action Representation Services			\$ (5,000.00)							\$ (5,000.00)
220 - Professional and Technical Services			\$ (5,000.00)							\$ (5,000.00)
221 - Professional and Technical Services - Auditor			\$ (10,000.00)							\$ (10,000.00)
222 - Professional and Technical Services - Tax Assessor			\$ (5,500.00)							\$ (5,500.00)
223 - Professional and Technical Services - Appraisal District			\$ (7,500.00)							\$ (7,500.00)
225 - Professional and Technical Services - Hydrogeologist						\$ (1,000.00)	\$ (6,000.00)	\$ (1,000.00)	\$ (7,500.00)	\$ (15,500.00)
226 - Professional and Technical Services - Laboratory							\$ (1,000.00)		:	\$ (1,000.00)

Tab: Budget Matrix - FY24

## FY2023 - 2024: Budget: Management Recommendation by Budget Category

### Sum of Budget Recommendation

Sum of Budget Recommendation										
	1001 - Administration - Revenue	1003 - Administration - Technology	1004 - Administration - General	1005 - Administration - General	2000 - Groundwater Conservation	3000 - Groundwater Management	4000 - Groundwater Monitoring	6000 - Groundwater Protection	8000 - Groundwater Resource Planning	Grand Total
227 - Professional and Technical Services - VCGCD			\$ (71,800.00)							\$ (71,800.00)
230 - Insurance and Bonds			\$ (2,000.00)			· · · · · · · · · · · · · · · · · · ·				\$ (2,000.00)
310 - Supplies - Office			\$ (2,500.00)							\$ (2,500.00)
315 - Certified Mail and Stamps			\$ (2,500.00)							\$ (2,500.00)
330 - Training and Travel Expenses			\$ (1,500.00)						<u> </u>	\$ (1,500.00)
350 - Lease				\$ (7,200.00)						\$ (7,200.00)
361 - Sponsorships and Cost-Sharing - Well Plugging 362 - Sponsorships and Cost-Sharing - Borehole								\$ (1,000.00)		\$ (1,000.00)
Logging 363 - Sponsorships and Cost-Sharing - Conservation								\$ -		\$ -
Promotion					\$ (9,500.00)					\$ (9,500.00)
380 - Aquifer Monitoring Network Development							\$ (35,000.00)			\$ (35,000.00)
410 - Equipment - Office			\$ (1,000.00)							\$ (1,000.00)
420 - Technology Services - Office Productivity		\$ (2,900.00)								\$ (2,900.00)
430 - Technology Services - Miscellaneous 432 - Technology Services - Digital Record and		\$ (500.00)								\$ (500.00)
Workflow System 433 - Technology Services - Record Archival System		\$ (7,000.00) \$ (600.00)	<u> </u>							\$ (7,000.00)

FY2023 - 2024: Budget: Management Recommendation by Budget Category

#### **Sum of Budget Recommendation**

. Juli of budget Recommendation	1001 - Administration - Revenue	1003 - Administration - Technology	1004 - Administration - General	1005 - Administration - General	2000 - Groundwater Conservation	3000 - Groundwater Management	4000 - Groundwater Monitoring	6000 - Groundwater Protection	8000 - Groundwater Resource Planning	Grand Total
A18798888 (1841) 1144 1144 1144 1144 1144 1144 1144	1001 Rever	<u>10</u>	<u> </u>		Ğ Ğ	300 Ma	4000 Moni	<u> </u>	8000 Resou	Gri
434 - Technology Services - Website and Email System		\$ (3,300.00)								\$ (3,300.00)
435 - Technology Services - Phone System		\$ (2,800.00)								\$ (2,800.00)
436 - Technology Services - Internet		\$ (1,000.00)								\$ (1,000.00)
		e (2,223.00)					\$ (1,000.00)			\$ (1,000.00)
450 - Equipment Maintenance and Repair		3 -					\$ (1,000.00)			÷ (1,000.00)
500 - Public Notices and Publications		\$ (2,500.00)								\$ (2,500.00)
900 - Miscellaneous		\$ (100.00)					\$ (100.00)			\$ (200.00)
Grand Total	\$ 215,400.00	\$ (20,700.00)	\$ (124,300.00)	\$ (7,200.00)	\$ (9,500.00)	\$(1,000.00)	\$ (43,100.00)	\$ (2,000.00)	\$ (7,500.00)	\$ 100.00

FY2023 - 2024: Budget: Management Recommendation

Total Taxable Value:	\$1,323,874,952
Previous Tax Levy:	\$180,019

	Previous Year Tax Rate	No-New-Revenue Tax Rate	Voter-Approval Tax Rate	Board Proposed Tax Rate	Estimated Required Tax Rate to Avoid Depletion of Reserve Funds
Total Taxable Value:	\$1,323,874,952	\$1,323,874,952	\$1,323,874,952	\$1,323,874,952	\$1,323,874,952
Tax Rate per \$100:	0.015190	0.013740	0.014850	0.013740	0.015998
Previous Year Tax Levy:	\$180,019	\$180,019	\$180,019	\$180,019	\$180,019
Computed Tax Levy:	\$201,097	\$181,900	\$196,595	\$181,900	\$211,800
Change in Total Tax Levy:	\$21,078	\$1,881	\$16,576	\$1,881	\$31,781
Total Tax Levy Increase:	11.71%	1.05%	9.21%	1.05%	17.65%

FY2023 - 2024: Budget: Management Recommendation by Item

	Budget Budget Item		
Budget Item Description	Recommendation Type	Program	Budget Category
Tax Collections	\$181,900.00 Revenue	1001 - Administration - Revenue	0120 - Tax Collections
Interest Income	\$3,500.00 Revenue	1001 - Administration - Revenue	0130 - Interest Income
Permitting Fees	\$0.00 Revenue	1001 - Administration - Revenue	0143 - District Fees - Permitting
Enforcement Fees	\$0.00 Revenue	1001 - Administration - Revenue	0145 - District Fees · Enforcement
Grants	\$0.00 Revenue	1001 - Administration - Revenue	0150 - Grants
Refunds	\$0.00 Revenue	1001 - Administration - Revenue	0160 - Refunds
Reserve Funds for Aquifer Monitoring Well Network Development - Wellntell	\$30,000.00 Revenue	1001 - Administration - Revenue	0300 - Reserve Funds
IT Service - Cyber Security - Trend Micro	-\$100.00 Expense	1003 - Administration - Technology	420 - Technology Services - Office Productivity
IT Service - Office Productivity Service - Microsoft 365	-\$1,800.00 Expense	1003 - Administration - Technology	420 - Technology Services - Office Productivity
IT Service - Printer Service	-\$1,000.00 Expense	1003 - Administration - Technology	420 - Technology Services - Office Productivity
IT Service - Technology Services - Misc	-\$500.00 Expense	1003 - Administration - Technology	430 - Technology Services - Miscellaneous
IT Service - Workflow System - Evernote	-\$1,200.00 Expense	1003 - Administration - Technology	432 - Technology Services - Digital Record and Workflow System
IT Service - Workflow System - Laserfiche	-\$5,800.00 Expense	1003 - Administration - Technology	432 - Technology Services - Digital Record and Workflow System
IT Service - Digital File Storage System - Dropbox	-\$600.00 Expense	1003 - Administration - Technology	433 - Technology Services - Record Archival System
IT Service - Domain and Legacy Email Hosting - iPower	-\$1,500.00 Expense	1003 - Administration - Technology	434 - Technology Services - Website and Email System
IT Service - Website Hosting - Streamline	-\$1,800.00 Expense	1003 - Administration - Technology	434 - Technology Services - Website and Email System
IT Service - Phone - Office - ATT	-\$2,800.00 Expense	1003 - Administration - Technology	435 - Technology Services - Phone System
IT Service - Internet - ATT	-\$1,000.00 Expense	1003 - Administration - Technology	436 - Technology Services - Internet
Equipment Maintenance - Repair - Office	\$0.00 Expense	1003 - Administration - Technology	450 - Equipment Maintenance and Repair
Public Notices - Elections	-\$100.00 Expense	1003 - Administration - Technology	500 - Public Notices and Publications
Public Notices - Financial	-\$100.00 Expense	1003 - Administration - Technology	500 - Public Notices and Publications
Public Notices - Meetings	-\$200.00 Expense	1003 - Administration - Technology	500 - Public Notices and Publications
Public Notices - Permitting	-\$1,500.00 Expense	1003 - Administration - Technology	500 - Public Notices and Publications
Public Notices - Planning	-\$100.00 Expense	1003 - Administration - Technology	500 - Public Notices and Publications
Public Notices - Rulemaking	-\$500.00 Expense	1003 - Administration - Technology	500 - Public Notices and Publications
Misc Expense	-\$100.00 Expense	1003 - Administration - Technology	900 - Miscellaneous
Legal Services - General Consultation	-\$10,000.00 Expense	1004 - Administration - General	210 - Legal Services
Legal Services - Legislative Representation	-\$5,000.00 Expense	1004 - Administration - General	215 - Legislative and Administrative Action Representation Services
Election Administration for 2024 Elections	-\$5,000.00 Expense	1004 - Administration - General	220 - Professional and Technical Services
Financial Audit Services	-\$10,000.00 Expense	1004 - Administration - General	221 - Professional and Technical Services - Auditor
Technical Services - Tax Collections	-\$5,500.00 Expense	1004 - Administration - General	222 - Professional and Technical Services - Tax Assessor
Technical Services - Appraisals	-\$7,500.00 Expense	1004 - Administration - General	223 - Professional and Technical Services - Appraisal District
Technical Services - VCGCD	-\$69,300.00 Expense	1004 - Administration - General	227 - Professional and Technical Services - VCGCD
Insurance - Liability	-\$1,500.00 Expense	1004 - Administration - General	230 - Insurance and Bonds
Insurance - Surety Bonds	-\$500.00 Expense	1004 - Administration - General	230 - Insurance and Bonds
Supplies - Office General	-\$1,000.00 Expense	1004 - Administration - General	310 - Supplies - Office
Supplies - Paper for Records Archiving	-\$1,500.00 Expense	1004 - Administration - General	310 - Supplies - Office
Supplies - Stamps and Certified Mail Expenses	-\$2,500.00 Expense	1004 - Administration - General	315 - Certified Mail and Stamps
Travel Expenses - Mileage Reimbursement	-\$1,500.00 Expense	1004 - Administration - General	330 - Training and Travel Expenses 410 - Equipment - Office
Equipment - Office	-\$1,000.00 Expense -\$7,200.00 Expense	1004 - Administration - General 1005 - Administration - General	350 - Lease
Lease - Office	•	2000 - Groundwater Conservation	363 - Sponsorships and Cost-Sharing - Conservation Promotion
Sponsorship - Classroom Conservation Curriculum	\$0.00 Expense -\$4,500.00 Expense	2000 - Groundwater Conservation	363 - Sponsorships and Cost-Sharing - Conservation Promotion
Sponsorship - Conservation and Teacher Professional Development Sponsorship - Wetlands Field Trips	-\$5,000.00 Expense	2000 - Groundwater Conservation	363 - Sponsorships and Cost-Sharing - Conservation Promotion
Permitting Technical Assistance	-\$1,000.00 Expense	3000 - Groundwater Conservation	225 - Professional and Technical Services - Hydrogeologist
Aquifer Condition Assessment - Geostatistics re Water Levels	-\$5,000.00 Expense	4000 - Groundwater Monitoring	225 - Professional and Technical Services - Hydrogeologist
Aquifer Condition Assessment - Geostatistics to Water Levels  Aquifer Condition Assessment - Water Quality Characterizations	\$0.00 Expense	4000 - Groundwater Monitoring	225 - Professional and Technical Services - Hydrogeologist
Aquifer Monitoring Well Network Development - Welintell	-\$35,000.00 Expense	4000 - Groundwater Monitoring	380 - Aquifer Monitoring Network Development
Evaluation of Data re Investigations	-\$1,000.00 Expense	4000 - Groundwater Monitoring	225 - Professional and Technical Services - Hydrogeologist
Lab Analysis of Groundwater Samples	-\$1,000.00 Expense	4000 - Groundwater Monitoring	226 - Professional and Technical Services - Laboratory
Technical Services - VCGCD - Mileage and Supplies Reimbursement	-\$2,500.00 Expense	1004 - Administration - General	227 - Professional and Technical Services - VCGCD
Aquifer Monitoring Well Network Development - Land Acquisition and Access	\$0.00 Expense	4000 - Groundwater Monitoring	380 - Aquifer Monitoring Network Development
Aquifer Monitoring Well Network Development - Monitor Well Construction	\$0.00 Expense	4000 - Groundwater Monitoring	380 - Aquifer Monitoring Network Development
Equipment Maintenance and Repair - Groundwater Monitoring	-\$1,000.00 Expense	4000 - Groundwater Monitoring	450 - Equipment Maintenance and Repair
Misc Expense	-\$100.00 Expense	4000 - Groundwater Monitoring	900 - Miscellaneous
Evaluation of Data re Investigations	-\$1,000.00 Expense	6000 - Groundwater Protection	225 - Professional and Technical Services - Hydrogeologist
Sponsorship - Well Plugging	-\$1,000.00 Expense	6000 - Groundwater Protection	361 - Sponsorships and Cost-Sharing - Well Plugging
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Tab: Budget Detail - FY24

362 - Sponsorships and Cost-Sharing - Borehole Logging SSS - Professional and Technical Services - Hydrogeologist

6000 - Groundwater Protection 8000 - Groundwater Resource Planning 92.00.02 -\$7,500.00 Expense -\$7,500.00 Sponsorship - Borehole Logging DFC Development Support Total