

Refugio Groundwater Conservation District Meeting Notice and Agenda

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Refugio Groundwater Conservation District Board of Directors will hold a meeting on July 17, 2023, at 6:00 PM at the First Baptist Church of Woodsboro Fellowship Hall, 309 Johnson Street, Woodsboro, Texas 78393.

AGENDA

1. Call the meeting to order and welcome guests.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
 - a. Mr. Ramon Garcia for Refugio County WCID 1 seeks, under permitting request case PRC-20230515-01, a historic-use production permit protecting the historic production of groundwater from a grandfathered well field comprised of grandfathered well GW-00070 and grandfathered well GW-00449 for Public Water Supply uses at rates not to exceed 100 gallons per minute or 60.93 acre-feet per year. The subject well field is located on a 0.14-acre tract of land at the intersection of Main Street and Austwell Rd. in the unincorporated community of Tivoli in Refugio County, Texas.
 - b. Enforcement proceedings, including consideration of remedies provided for under Section 36.102 of the Texas Water Code, related to enforcement case violation ECV-20230418-03 finding Roywell Services Inc., failed to report groundwater production for calendar year 2022 for non-exempt-use well NW-00382 as required by Rule 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPT-USE WELLS.
4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.
8. Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District and the Rules of the District.
9. Consideration of and possible action on matters related to administration and management including the minutes of previous meetings, the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal

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cooperation agreements, and support services provided to and from other groundwater conservation districts.

10. Consideration of and possible action on matters related to legal counsel report.

11. Adjourn.

The Refugio Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Refugio Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

In Accordance with Title III of the Americans with Disabilities Act, the District invites all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of event you wish to attend.

**Refugio Groundwater Conservation District
Board of Directors**

Notice of Public Meeting and Permit Hearing

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.404 of the Texas Water Code, that the Refugio Groundwater Conservation District Board of Directors will hold a public meeting on July 17, 2023, at 6:00 PM at the First Baptist Church of Woodsboro Activity Center, 309 Johnson Street, Woodsboro, Texas 78393.

During the meeting, the Board of Directors is scheduled to conduct a permit hearing, consider, and possibly take action regarding the following permitting request(s):

Mr. Ramon Garcia for Refugio County WCID 1 seeks, under permitting request case PRC-20230515-01, a historic-use production permit protecting the historic production of groundwater from a grandfathered well field comprised of grandfathered well GW-00070 and grandfathered well GW-00449 for Public Water Supply uses at rates not to exceed 100 gallons per minute or 60.93 acre-feet per year. The subject well field is located on a 0.14-acre tract of land at the intersection of Main Street and Austwell Road. in the unincorporated community of Tivoli in Refugio County, Texas.

Any person who intends to contest a permitting request must provide written notice of that intent to the District at P.O. Box 116, Refugio, Texas 78377 or 604 Commerce St., Refugio, Texas 78377 at least three calendar days prior to the hearing date in this public notice. If the District does not receive a timely notice of intent to contest a permitting request, the Board of Directors may cancel the related permit hearing and take action on the permit request(s) at the next regular board meeting in accordance with the Rules of the District.

For more information regarding this matter, contact Tim Andruss, General Manager of the Refugio Groundwater Conservation District at 361-526-1483 or at admin@rgcd.org.

**Refugio Groundwater Conservation District
Board of Directors**

Notice of Public Meeting and Enforcement Hearing

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.102 of the Texas Water Code, that the Refugio Groundwater Conservation District Board of Directors will hold a public meeting on July 17, 2023, at 6:00 PM at the First Baptist Church of Woodsboro Activity Center, 309 Johnson Street, Woodsboro, Texas 78393.

During the meeting, the Board of Directors is scheduled to conduct an enforcement hearing, consider, and possibly take action regarding the following enforcement matter(s):

Enforcement proceedings, including consideration of remedies provided for under Section 36.102 of the Texas Water Code, related to enforcement case violation ECV-20230418-03 finding Roywell Services Inc., failed to report groundwater production for calendar year 2022 for non-exempt-use well NW-00382 as required by Rule 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPT-USE WELLS.

For more information regarding this matter, contact Tim Andruss, General Manager of the Refugio Groundwater Conservation District at 361-526-1483 or at admin@rgcd.org.

**Refugio Groundwater Conservation District
Board of Directors**

Notice of Public Meeting and Enforcement Hearing

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.102 of the Texas Water Code, that the Refugio Groundwater Conservation District Board of Directors will hold a public meeting on July 17, 2023, at 6:00 PM at the First Baptist Church of Woodsboro Activity Center, 309 Johnson Street, Woodsboro, Texas 78393.

During the meeting, the Board of Directors is scheduled to conduct an enforcement hearing, consider, and possibly take action regarding the following enforcement matter(s):

Enforcement proceedings, including consideration of remedies provided for under Section 36.102 of the Texas Water Code, related to enforcement case violation ECV-20230418-05 finding KR TRUST, failed to report groundwater production for calendar year 2022 for non-exempt-use wells NW-00563 and NW-00564 as required by Rule 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPT-USE WELLS.

For more information regarding this matter, contact Tim Andruss, General Manager of the Refugio Groundwater Conservation District at 361-526-1483 or at admin@rgcd.org.

RGCD - MFCs - 20230717

Item 1.0 - Convene Meeting

Management Discussion: the District completed all necessary public notification requirements for the meeting.

See: [Public Notice - 20230717 - Permit Hearing - PRC-20230515-01](#);

See: [Public Notice - 20230717 - Enforcement Hearing - ECV-20230418-03 - Roywell Services Inc.](#);

See: [Public Notice - 20230717 - Enforcement Hearing - ECV-20230418-05 - KR TRUST](#);

See: [Public Notice - 20230717 - Board Meeting](#).

Management Recommendation: none.

_____ called the meeting to order at _____ PM with the following representatives being present:

Precinct 1: Mr. John Snyder, Treasurer, was _____ .

Precinct 2: Mr. Carroll Borden, President , was _____ .

Precinct 3: Vacancy

Precinct 4: Mr. Fredric Biery, Secretary, was _____ .

At Large: Mr. Scott Carter, Vice President, was _____ .

General Manager: Mr. Tim Andruss, was _____ .

General Counsel: Mr. James Allison, was _____ .

Item 2.0 - Receive Public Comment

Management Discussion: offer to accept public comment from attendees.

Management Recommendation: none.

Item 3.0 - Report regarding Groundwater Management

Previous Consideration by the Board: [MFC-20230417-3.0 - Report regarding Groundwater Management.](#)

Related Programs: [Program - PRG-3000 - Groundwater Management.](#)

Related Projects:

1. [PRJ-20233100.01 - Well Registration Processing for FY2023 \(MG1:O1\) - Active;](#)
2. [PRJ-20233100.02 - Production Permit Renewal Processing for FY2023 \(MG1:O2\) - Active;](#)
3. [PRJ-20233100.03 - Permit Processing for FY2023 \(MG1:O1,2\) - Active;](#)
4. [PRJ-20233100.04 - Groundwater Production Report Processing for CY2022 \(MG1:O2\) - Active;](#)
5. [PRJ-20233100.05 - Manage Investigations related to Permitting Violations for FY2023 \(MG1:O2\) - Active;](#)
6. [PRJ-20233100.06 - Manage Enforcement Cases related to Permitting Violations for FY2023 \(MG1:O2\) - Active.](#)

Management Discussion:

As of July 3, 2023, staff had received 10 well registration applications (ARWs) since October 1, 2022:

1. [ARW-20221007-01 - Kaitlyn Williams - WL-20220628-04 - Administratively Complete](#)
2. [ARW-20221104-01 - James L. Williams - WL-20221102-01 - Administratively Complete](#)
3. [ARW-20221130-01 - Nick and Schelsea Arredondo - WL-20221130-01 - Administratively Complete](#)
4. [ARW-20230405-01 - Town of Refugio - Administratively complete](#)

5. [ARW-20230405-02 - Town of Refugio - Administratively complete](#)
6. [ARW-20230405-03 - Town of Refugio - Administratively complete](#)
7. [ARW-20230405-04 - Elizabeth Curran - Administratively complete](#)
8. [ARW-20230405-05 - La Rosa Cattle Company - Administratively complete](#)
9. [ARW-20230622-01 - Drew Donalson - Administratively complete](#)
10. [ARW-20230622-02 - Refugio County WCID 1 - Administratively complete](#)

As of July 3, 2023, staff had received 11 Notices of Intent to Drill a Well (NIDWs) since October 1, 2022:

1. [NIDW-20230217-01 - Joseph and Candace Nonley - Administratively Incomplete](#)
2. [NIDW-20230308-01 - Luke Ramirez - Administratively complete](#)
3. [NIDW-20230308-02 - Tracy Thompson - Administratively complete](#)
4. [NIDW-20230308-03 - Kay Altheide - Administratively complete](#)
5. [NIDW-20230308-04 - Ramon Lopez - Administratively complete](#)
6. [NIDW-20230308-05 - Fidel Flores - Administratively complete](#)
7. [NIDW-20230308-06 - Jamison Hudspeth - Administratively complete](#)
8. [NIDW-20230308-07 - Jamison Hudspeth - Administratively complete](#)
9. [NIDW-20230419-01 - Ronny Anderson - Administratively Complete](#)
10. [NIDW-20230419-02 - Refugio Ranch - Administratively Complete](#)
11. [NIDW-20230419-03 - Elizabeth Curran - Administratively Incomplete](#)

As of July 3, 2023, staff had received 3 production permit renewal requests (ARPs) since October 1, 2022.

1. [ARP-20230302-01 - NW-00544 - Texas Parks and Wildlife - Administratively Complete](#)
2. [ARP-20230302-02 - NW-00545 - Texas Parks and Wildlife - Administratively Complete](#)
3. [ARP-20230302-03 - NW-00546 - Texas Parks and Wildlife - Administratively Complete](#)

As of July 3, 2023, staff had initiated 16 permitting request cases (PRCs) since October 1, 2022:

1. [PRC-20221004-01 - ADW-20220926-01 - Chad Watts - Complete](#)
2. [PRC-20221004-02 - ADW-20220926-02 - Jake Salcines - Complete](#)
3. [PRC-20221007-01 - ARW-20221007-01 - Kaitlyn Williams and Robert Arriaga - Complete](#)

4. [PRC-20221012-01 - ARW-20220720-02 - John A. Kain, Jo Ann Kain - Complete](#)
5. [PRC-20221104-01 - ARW-20221104-01 - James L. Williams - Complete](#)
6. [PRC-20221115-01 - ADW-20221114-01 - Kevin Borden - Complete](#)
7. [PRC-20221122-01 - AAPC-20221116-01 - Hultgren Farms, LLC - Complete](#)
8. [PRC-20221122-02 - AAPC-20221117-01 - CNS Family Investments, LTD - Complete](#)
9. [PRC-20221129-01 - ADW-20221129-01 - David S. Kennedy - Complete](#)
10. [PRC-20221130-01 - ARW-20221130-01 - Nick and Schelsea Arredondo - Complete](#)
11. [PRC-20221216-01 - ADW-20221215-01 - William James and Patricia Rivera Hoelker - Complete](#)
12. [PRC-20230314-01 - ARP-20230302-03 - NW-00546 - Texas Parks and Wildlife Department - Pending](#)
13. [PRC-20230314-02 - ARP-20230302-02 - NW-00545 - Texas Parks and Wildlife Department - Pending](#)
14. [PRC-20230314-03 - ARP-20230302-01 - NW-00544 - Texas Parks and Wildlife Department - Pending](#)
15. [PRC-20230425-01 - AAPC-20230425-01 - Drew Donalson - R1NW-00425 - Complete](#)
16. [PRC-20230515-01 - AVHUWF20230515-01 - Ramon Garcia - Refugio County WCID 1 - Pending](#)

As of July 3, 2023, staff had 4 permitting request cases pending:

1. [PRC-20201215-01 - ADW-20201210-01/AOW-20201210-02 - Chandra Purnama - Pending / Uncontested](#)
2. [PRC-20230314-01 - ARP-20230302-03 - NW-00546 - Texas Parks and Wildlife Department - Pending](#)
3. [PRC-20230314-02 - ARP-20230302-02 - NW-00545 - Texas Parks and Wildlife Department - Pending](#)
4. [PRC-20230314-03 - ARP-20230302-01 - NW-00544 - Texas Parks and Wildlife Department - Pending](#)
5. [PRC-20230515-01 - AVHUWF-20230515-01 - Ramon Garcia - Refugio County WCID 1 - Pending](#)

As of July 3, 2023, staff had 1 open investigation related to groundwater management associated with 4 different entities (i.e., permitting):

1. [INV-20221006.16557 - Failure to Obtain Production Permit - Hilcorp Energy - Active](#)

2. [INV-20221006.16557 - Failure to Obtain Production Permit - Refugio County WCID 1 - Active](#)
3. [INV-20221006.16557 - Failure to Obtain Production Permit - The City of Austwell - Active](#)
4. [INV-20221006.16557 - Failure to Obtain Production Permit - Town of Refugio - Active](#)

As of July 3, 2023, staff had 3 open enforcement cases related to groundwater management (i.e., permitting):

1. [ECV-20221031-03 - Roywell Services Inc. - Failure to Report Groundwater Production CY2021 for Well NW-00382 - Unresolved](#)
2. [ECV-20230418-03 - Roywell Services Inc. - Failure to Report Groundwater Production CY2022 for Well NW-00382 - Unresolved](#)
3. [ECV-20230418-05 - KR TRUST \(Frost Bank, Trustee of Kathleen Driscoll Roche Trust\) - Failure to Report Groundwater Production CY2022 for Well NW-00563 and Well NW-00564 - Unresolved](#)

Management Recommendation: none.

Item 3.1 - Groundwater Production Reporting for CY2022

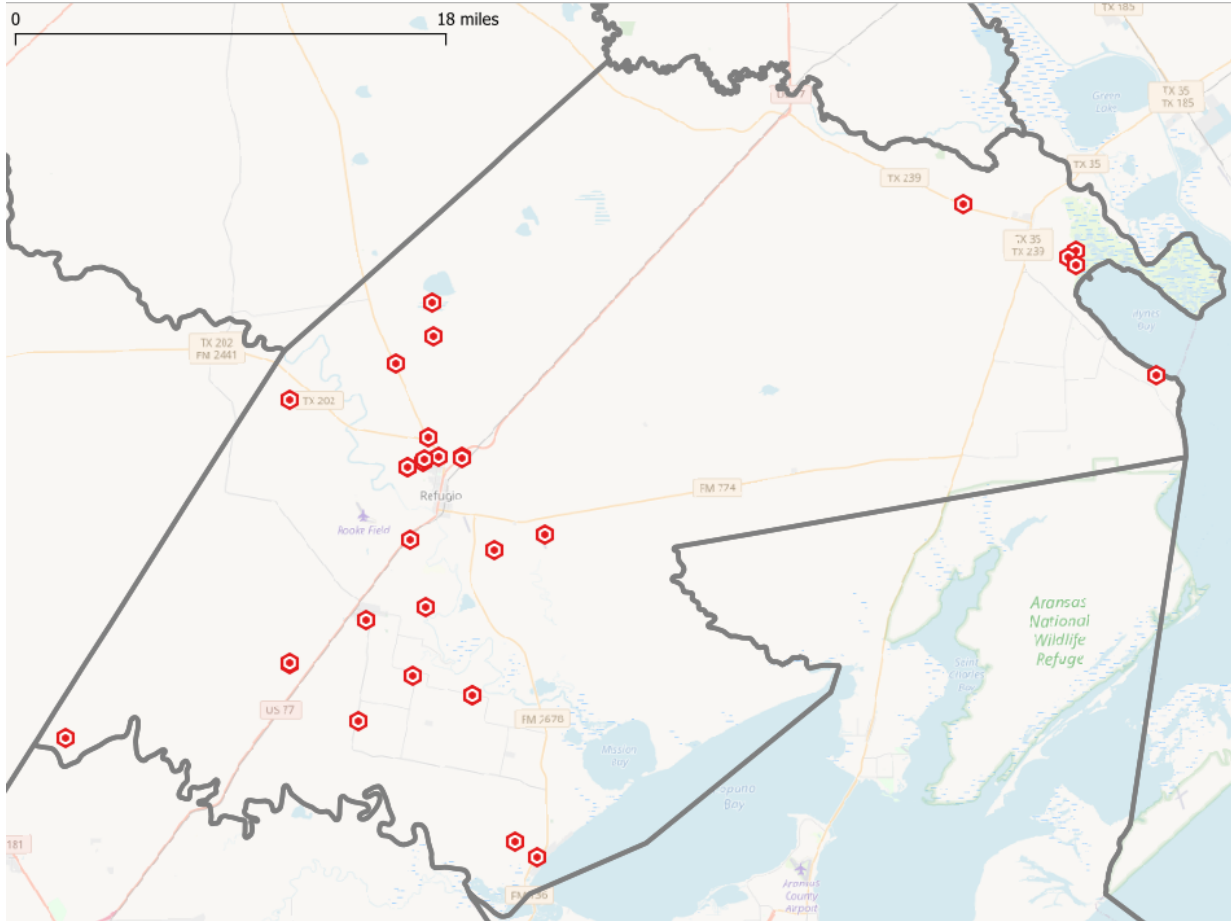
Previous Consideration by the Board: [MFC-20230417-3.1 - Groundwater Production Reporting for CY2022.](#)

Related Programs: [Program - PRG-3000 - Groundwater Management.](#)

Related Projects: [PRJ-20233100.04 - Groundwater Production Report Processing for CY2022 \(MG1:O2\) - Active.](#)

Management Discussion: as of July 3, 2023, staff have process 31 groundwater production reports for calendar year 2022 reporting 298.2 acre-feet of groundwater production. Below is a graphic depicting locations that groundwater production has been reported for calendar year 2022.

RGCD - Groundwater Production Reporting Locations for CY2022 - 20230705.png



Management Recommendation: none.

Item 3.2 - Production Permit Renewals for FY2023

Previous Consideration by the Board: [MFC-20230109-3.2 - Production Permit Renewals for FY2023.](#)

Related Programs: [Program - PRG-3000 - Groundwater Management.](#)

Related Projects: [PRJ-20221012.0931 - Production Permit Renewal Processing for FY2023 \(MG1:O2\) - Active.](#)

Management Discussion: on January 9, 2023, staff identified 5 production permits as candidates for renewal in FY2023:

1. [OPW-20180917-01 - Texas Parks and Wildlife Department - Approved - Executed](#)
2. [OPW-20180917-02 - Texas Parks and Wildlife Department - Approved - Executed](#)
3. [OPW-20180917-03 - Texas Parks and Wildlife Department - Approved - Executed](#)
4. [OPW-20190220-01 - Frost Bank \(Kathleen Driscoll Roche\) - Executed](#)
5. [OPW-20190228-01 - Frost Bank \(Kathleen Driscoll Roche\) - Executed](#)

Staff attempted to assist the permittees with the submittal of permit renewal requests before the expiration of the associated permits.

As of July 3, 2023, staff had received and processed the applications to renew production permits:

1. [PRC-20230314-01 - ARP-20230302-03 - NW-00546 - Texas Parks and Wildlife Department - Pending](#)
2. [PRC-20230314-02 - ARP-20230302-02 - NW-00545 - Texas Parks and Wildlife Department - Pending](#)
3. [PRC-20230314-03 - ARP-20230302-01 - NW-00544 - Texas Parks and Wildlife Department - Pending](#)

The applications are administratively complete and satisfy the requirements related to production permit renewal established by RULE 4.4: GENERAL PROCEDURES RELATED TO RENEWAL AND AMENDMENT OF PERMITS of the rules of the District.

Management Recommendation: move to authorize the general manager to issue production permit renewals for the permits associated with the following renewal requests:

1. [PRC-20230314-01 - ARP-20230302-03 - NW-00546 - Texas Parks and Wildlife Department - Pending](#)
2. [PRC-20230314-02 - ARP-20230302-02 - NW-00545 - Texas Parks and Wildlife Department - Pending](#)
3. [PRC-20230314-03 - ARP-20230302-01 - NW-00544 - Texas Parks and Wildlife Department - Pending](#)

Item 3.3 - Permit Hearing and Consideration for Permitting Request Cased - PRC-20230515-01

Previous Consideration by the Board: N/A.

Related Programs: [Program - PRG-3000 - Groundwater Management](#).

Related Projects: [PRJ-20233100.03 - Permit Processing for FY2023 \(MG1:O1,2\) - Active](#).

Management Discussion: Mr. Ramon Garcia for Refugio County WCID 1 seeks, under permitting request case [PRC-20230515-01](#), a historic-use production permit protecting the historic production of groundwater from a grandfathered well field comprised of grandfathered well GW-00070 and grandfathered well GW-00449 for Public Water Supply uses at rates not to exceed 100 gallons per minute or 60.93 acre-feet per year.

The subject well field is located on a 0.14-acre tract of land near the intersection of Main Street and Austwell Rd. in Refugio County, Texas.

RGCD - Application Bundle - PRC-20230515-01.pdf

 RGCD - Application Bundle - PRC-20... 3 MB

The application and supplemental information associated with this permitting request case are considered administratively complete and contain sufficient information to evaluate the request relative to the rules of the district.

The applicant has not submitted a request for a district waiver in connection with the permitting request.

Based on the review of the information provided within the associated application and supplemental information provided by the applicant, the district has determined that the request is consistent with the policies and rules of the district. Accordingly, the district has not notified the applicant of the intent of the district to contest the permitting request.

The following sequence of administrative tasks were completed in connection with the permitting request case:

On May 15, 2023, the district designated application administratively complete.

On June 30, 2023, the district completed the public notice process for the permitting request case.

The application includes a record of Refugio County WCID 1 titled Schedule of Services and Rates, Continued, Year Ended December 31, 2000. This record indicates that the water system used 19,856,000 gallons during the year. The volume equates to 60.93 acre-feet. The application includes an affidavit titled AFFIDAVIT REGARDING EVIDENCE OF HISTORIC USE from Mr. Garcia.

As of July 10, 2023, the District had received the following notices of intent to contest the permitting request:

- none.

Management Recommendation: move to 1) cancel the permit hearing and proceed with the permitting case as an uncontested matter; and 2) issue a production permit for historic use of a well field to Refugio County WCID 1 for the subject well field under permitting request case PRC-20230515-01 with the following parameters and conditions and the requirements established in the rules of the district now in effect:

Permit Identification Number: HUPPWF-20230717-01

Associated Application Number: AVHUWF-20230515-01

Subject Non-Grandfathered Wells: GW-00070, GW-00499

Authorized Groundwater Production Amount: 60.93 acre-feet per year;

Authorized Groundwater Production Purpose: Public Water Supply;

Well Owner: Refugio County WCID 1

Owners of Groundwater Resources: Refugio County WCID 1

Authorized Operator: Refugio County WCID 1

Reporting Requirements: per RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPT-USE WELLS

1. The authorized operator of a permit shall report to the district any monitoring data required under the permit within thirty days (30 days) of the close of the relevant reporting period unless specified otherwise within the rules of the district or the permit.
2. The well owner of a non-exempt-use well shall report the volume of groundwater produced from the non-exempt-use well to the district on an annual basis.
3. The well owner, authorized agent, or the authorized operator of a production permit shall measure the volume of produced groundwater from each of the subject wells using a device or method that is accurate within ten percent (10%) of the actual volume produced.
4. The well owner of a non-exempt-use well shall report the volume of groundwater produced from the non-exempt-use well that is accurate within ten percent (10%) of the actual volume of groundwater produced by the non-exempt use during the calendar year.
5. The well owner of a non-exempt-use well shall report the volume of groundwater produced from the non-exempt-use well for the previous calendar year (January 1 to December 31) during January of the current calendar year.
6. The well owner of a non-exempt-use well shall report the volume of groundwater produced from the non-exempt-use well using a form provided by the district.
7. The well owner of a non-exempt-use well shall include the following information when reporting the volume of groundwater produced from a non-exempt-use well:
 - 7.1. the well registration number assigned by the district;
 - 7.2. the production permit identification number;
 - 7.3. the reporting period;
 - 7.4. the volume of groundwater produced during the reporting period in acre-foot;
 - 7.5. the method used to determine the volumes of groundwater produced during the reporting period;
 - 7.6. a statement certifying, under penalty of law, that the information reported on and attached to the report was prepared under the direction or supervision of the well owner and is, to the best of the knowledge and belief of the well owner, true, accurate and complete;

- 7.7. the printed name of the person submitting the report; and
- 7.8. the dated signature of the person submitting the report.

Item 3.4 - Enforcement Hearing re ECV-20230418-03 - Roywell Services Inc. - Failure to Report Groundwater Production CY2022

Previous Consideration by the Board: N/A.

Related Programs: [Program - PRG-3000 - Groundwater Management.](#)

Related Projects: [PRJ-20233100.06 - Manage Enforcement Cases related to Permitting Violations for FY2023 \(MG1:O2\) - Active.](#)

Management Discussion: on April 17, 2023, the Board passed a motion to:

8. find that **Roywell Services, Inc.** violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well **NW-00382** unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
9. authorize the General Manager to initiate an enforcement case regarding the violation;
10. set a **\$250.00** penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
11. offer to settle the violation if **Roywell Services, Inc.** consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of **\$20.00** by June 30, 2023; and
 3. submits a administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

In response to the action taken by the Board, staff recorded violation [ECV-20230418-03](#).

On May 2, 2023, staff attempted to provide notice of violation ECV-20230418-03 to Roywell Services Inc. by certified mail (CMRRR 7021 0350 0000 2786 0803).

On June 1, 2023, staff attempted to provide notice of violation ECV-20230418-03 to Roywell Services Inc. by certified mail (CMRRR 7021 0350 0000 2790 9120).

On July 5, 2023, the staff attempted to provide notice of this enforcement hearing and intent to seek authorization to pursue enforcement of the rules by filing a civil suit against Roywell Services Inc. at the next regularly scheduled meeting of the board of directors to Roywell Services Inc. by certified mail (CMRRR 021 0350 0000 2790 9182). See: [Public Notice - 20230717 - Enforcement Hearing - ECV-20230418-03 - Roywell Services Inc.](#)

On July 10, 2023, in consultation with legal counsel, staff has determined that any additional expenditure of funds and resources on enforcement case violation ECV-20230418-03 would not be productive and waste resources of the district.

Management Recommendation: move to open and record the enforcement hearing.

Management Recommendation: move to cease the recording and close the enforcement hearing after accepting public comments or comments from the alleged violator.

Management Recommendation: move to:

8. confirm that **Roywell Services, Inc.** violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well **NW-00382,**
 9. confirm that operation of the subject well, without resolution of enforcement case violation ECV-20230418-03 in advance, would constitute a new violation of the rules of the district; and
 10. suspend processing of enforcement case violation ECV-20230418-03 until the District learns of the renewed or proposed operation of the subject well.
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Item 3.5 - Enforcement Hearing re ECV-20230418-05 - KR TRUST - Failure to Report Groundwater Production CY2022

Previous Consideration by the Board: N/A.

Related Programs: [Program - PRG-3000 - Groundwater Management](#).

Related Projects: [PRJ-20233100.06 - Manage Enforcement Cases related to Permitting Violations for FY2023 \(MG1:O2\) - Active](#).

Management Discussion: on April 17, 2023, the Board passed a motion to:

8. find that **KR TRUST (Well registered to Frost Bank, Trustee of Kathleen Driscoll Roche Trust)** violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to wells **NW-00563** and **NW-00564** unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
9. authorize the General Manager to initiate an enforcement case regarding the violation;
10. set a **\$200.00** penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
11. offer to settle the violation if **KR TRUST (Well registered to Frost Bank, Trustee of Kathleen Driscoll Roche Trust)** consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of **\$0.00** by June 30, 2023; and
 3. submits a administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

In response to the action taken by the Board, staff recorded violation [ECV-20230418-05](#).

On May 2, 2023, staff attempted to provide notice of violation ECV-20230418-03 to KR TRUST by certified mail (CMRRR 7021 0350 0000 2786 0827).

On June 1, 2023, staff attempted to provide notice of violation ECV-20230418-03 to KR TRUST by certified mail (CMRRR 7021 0350 2790 9106).

On July 5, 2023, the staff attempted to provide notice of this enforcement hearing and intent to seek authorization to pursue enforcement of the rules by filing a civil suit against KR TRUST at the next regularly scheduled meeting of the board of directors to Roywell Services Inc. by certified mail (CMRRR 7021 0350 0000 2790 9199). See: [Public Notice - 20230717 - Enforcement Hearing - ECV-20230418-05 - KR TRUST](#).

On July 10, 2023, Mr. Dustin Gardner of RWE, contacted the district and provided email receipts of the submittal of the required groundwater production reports in advance of the settlement deadline on June 8, 2023. The violation is considered resolved by staff. See: [GCI-20230710.1339 - GPR-2022 - NW-00563 - NW-00564 - KR Trust](#).

Management Recommendation: none.

Item 3.6 - Investigation INV-20221006.16557 related to Failures to Obtain Production Permits

Previous Consideration by the Board: N/A.

Related Programs: [Program - PRG-3000 - Groundwater Management](#).

Related Projects: [PRJ-20233100.05 - Manage Investigations related to Permitting Violations for FY2023 \(MG1:O2\) - Active](#).

Management Discussion: as of July 3, 2023, staff had an open investigation related to groundwater management associated with 3 entities that had not submitted administratively complete permitting applications:

8. [INV-20221006.16557 - Failure to Obtain Production Permit - City of Austwell - Active](#);
9. [INV-20221006.16557 - Failure to Obtain Production Permit - Hilcorp Energy - Active](#);

10. [INV-20221006.16557 - Failure to Obtain Production Permit - Town of Refugio - Active.](#)

The relevant provisions of the rules of the district associated with the investigations are:

- RULE 3.1: GENERAL POLICIES RELATED TO REGISTRATION OF WELLS, WELL FIELDS, AND WELL SYSTEMS
 3. The well owner or authorized agent of a grandfathered non-exempt-use well within the boundary of the district shall apply for the registration of the grandfathered non-exempt-use well prior to operating the subject well for non-exempt use.
- RULE 4.1: GENERAL POLICIES RELATED TO PERMITS
 15. No person shall operate a well to produce groundwater to be used for any purpose other than those uses defined as exempt use prior to obtaining a production permit from the district unless the subject well satisfies the definition of an original exempt-use grandfathered well or an original exempt-use non-grandfathered well.
- RULE 11.2: GENERAL POLICIES RELATED VIOLATIONS
 5. Any person that produces groundwater from a well for non-exempt uses in any amount without a valid production permit authorizing the groundwater production violates the rules of the district.
 6. Any person that produces groundwater from a well for non-exempt uses for any purpose of use not authorized by production permits associated with well violates the rules of the district.
 10. Any person that engages in an activity that requires a permit from the district under the rules of the district prior to receiving such permit violates the rules of the district.

In each instance, staff have contacted representatives of the entities, provided notices of violations, and attempted to assist the entities with submitting production permit applications since January 2023.

Management Recommendation: move to:

8. find that the **City of Austwell** violated RULE 4.1: GENERAL POLICIES RELATED TO PERMITS of the Rules of the District related to water well(s) owned by the **City of Austwell** used to produce groundwater for public water system uses unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
9. authorize the General Manager to initiate an enforcement case regarding the violation;
10. set a **\$100.00** penalty to be paid by the **City of Austwell** for each violation per RULE 11.10: PENALTIES of the Rules of the District (\$400.00 Total); and
11. offer to settle the violation without payment of the penalties if the **City of Austwell** consents to the following conditions:
 1. acknowledges the violation by September 30, 2023;
 2. pays a settlement fee of **\$0.00** by September 30, 2023; and
 3. submits a administratively complete production permit application to the District by September 30, 2023.

Management Recommendation: move to:

8. find that **Hilcorp Energy** violated RULE 4.1: GENERAL POLICIES RELATED TO PERMITS of the Rules of the District related to water well(s) owned by **Hilcorp Energy** used to produce groundwater for public water system uses unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
9. authorize the General Manager to initiate an enforcement case regarding the violation;
10. set a **\$100.00** penalty to be paid by **Hilcorp Energy** for each violation per RULE 11.10: PENALTIES of the Rules of the District (\$400.00 Total); and
11. offer to settle the violation without payment of the penalties if **Hilcorp Energy** consents to the following conditions:
 1. acknowledges the violation by September 30, 2023;
 2. pays a settlement fee of **\$0.00** by September 30, 2023; and
 3. submits a administratively complete production permit application to the District by September 30, 2023.

Management Recommendation: move to:

8. find that the **Town of Refugio** violated RULE 4.1: GENERAL POLICIES RELATED TO PERMITS of the Rules of the District related to water well(s) owned by the **Town of Refugio** used to produce groundwater for public water system uses unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
9. authorize the General Manager to initiate an enforcement case regarding the violation;
10. set a **\$100.00** penalty to be paid by the **Town of Refugio** for each violation per RULE 11.10: PENALTIES of the Rules of the District (\$400.00 Total); and
11. offer to settle the violation without payment of the penalties if the **Town of Refugio** consents to the following conditions:
 1. acknowledges the violation by September 30, 2023;
 2. pays a settlement fee of **\$0.00** by September 30, 2023; and
 3. submits a administratively complete production permit application to the District by September 30, 2023.

Item 4.0 - Report regarding Groundwater Protection

Previous Consideration by the Board: [MFC-20230417-4.0 - Report regarding Groundwater Protection.](#)

Related Programs: [Program - PRG-6000 - Groundwater Protection.](#)

Related Projects:

8. [PRJ-20236100.01 - Well Inspections for FY2023 \(MG2:O1\) - Active;](#)
9. [PRJ-20236100.02 - Manage Investigations related to Groundwater Protection for FY2023 \(MG2:O1\) - Active;](#)
10. [PRJ-20236100.03 - Observation of Casing Placement for FY2023 \(MG2:O1\) - Active;](#)
11. [PRJ-20236100.04 - Manage Enforcement Cases related to Groundwater Protection for FY2023 \(MG2:O1\) - Active.](#)

Management Discussion: as of July 5, 2023, staff had recorded no well inspections since October 1, 2023. Well inspections are scheduled to be completed in connection with [PRJ-20234100.02 - Synoptic Aquifer Monitoring for FY2023 \(MG4:O1\) \(MG7:O1\) -](#)

[Active](#) and [PRJ-20234100.04 - Baseline Water Quality Aquifer Monitoring for FY2023 \(MG4:O1\) - Active](#) in August 2023.

As of [July 5, 2023](#), staff had 1 active investigation related to groundwater protection: [INV-20191202:1017 - Potential Contamination of Groundwater at Woodsboro Farmers Cooperative - Active](#). On July 7, 2023, the district obtained the Affected Property Assessment Report (APAR Report) for the site. See: [MFC-20230717-4.1 - Investigation INV-20191202:1017 - Potential Contamination of Groundwater at Woodsboro Farmers Cooperative](#).

Management Recommendation: none.

Item 4.1 - Investigation INV-20191202:1017 - Potential Contamination of Groundwater at Woodsboro Farmers Cooperative

Previous Consideration by the Board: [MFC-20230417-4.0 - Report regarding Groundwater Protection](#).

Related Programs: [Program - PRG-6000 - Groundwater Protection](#).

Related Projects: [PRJ-20236100.02 - Manage Investigations related to Groundwater Protection for FY2023 \(MG2:O1\) - Active](#)

Management Discussion: on July 7, 2023, the district obtained the Affected Property Assessment Report (APAR Report) for the site associated with [INV-20191202:1017 - Potential Contamination of Groundwater at Woodsboro Farmers Cooperative - Active](#). The report had been revised in February 2023.

On page 8 of the report, the following statements were made (emphasis added):

"The analytical results from the 2022 sampling event detected no constituent concentrations in soil above applicable Tier 1 Residential PCLs for any constituent. Constituent concentrations in groundwater were detected above Tier 1 Residential PCLs in MW-1 for dieldrin and in MW-1, MW-2, MW-3, MW-4, and MW-5 for

nitrate. All other constituent concentrations in groundwater were low to non-detectable and did not exceed Tier 1 Residential PCLs.

Based on the findings of this report, Ardurra does not recommend any remediation or excavation of soil.

Detected constituent concentrations in groundwater for dieldrin and nitrates are either laboratory estimated quantities or likely the result of previous agricultural use of the surrounding land. Additionally, the groundwater exposure pathway is not complete, as the first groundwater bearing unit is present at an average depth of 20-25 feet (an unlikely depth to be encountered by any Site excavation) and the first groundwater bearing unit is not used as a water resource in the area.

Ardurra recommends that the Remedy B standard be used to deed-restrict the first groundwater bearing unit at the site to prevent its future use as a water resource and quarterly groundwater monitoring for one year to monitor COC concentrations and determine trend in PCLE zones."

On page 22, the following chart summarizes information related to water wells in the vicinity of the affected property:

Table 2A. Water Well Summary

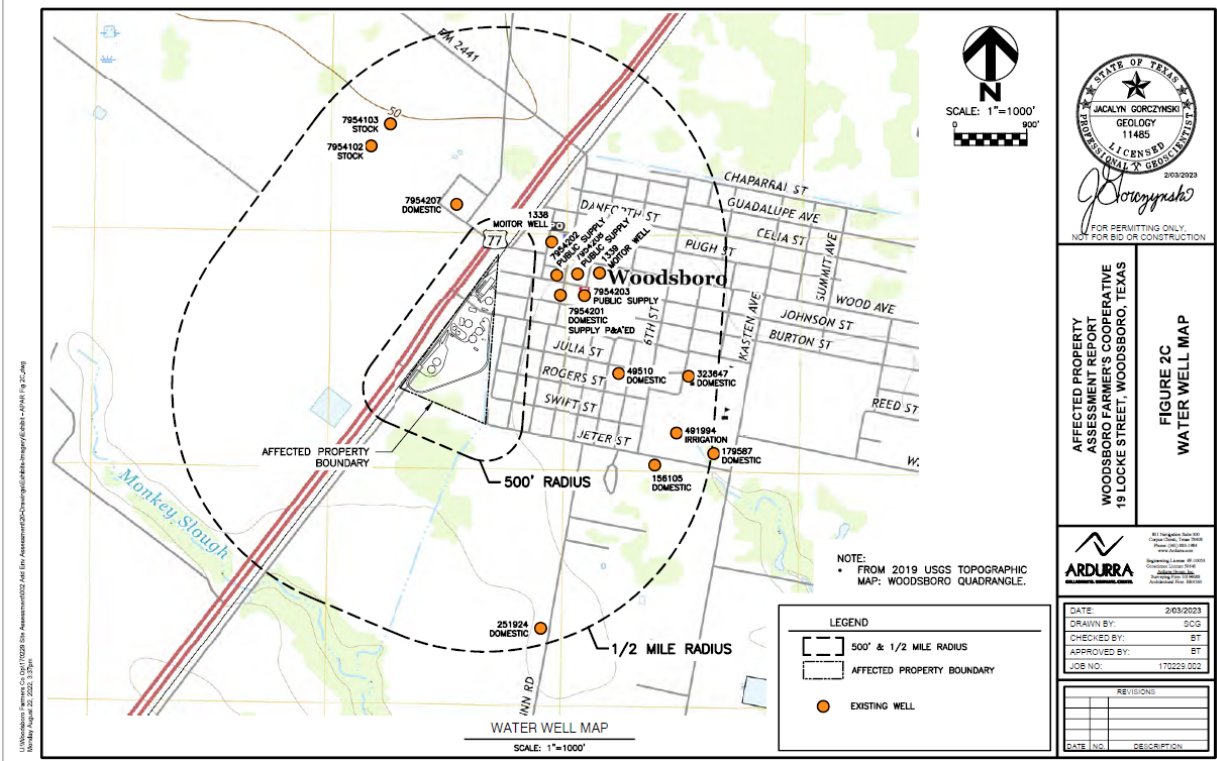
Well no. / designation	Well owner's name of record	Distance from affected property (ft.)	Screened interval/open interval (ft)	Cemented interval (ft)	Completion type	Total depth	Date drilled	Producing formation	Current water use ¹	Current status ²	Data source ³
<i>Downgradient Wells</i>											
TX237111	Woody Wilson	950	72 - 92	0 - 15	Straight Wall	92	5/1/2000		Irr	Act	TCEQ
TX237108	Ezma Karstedt	1109	73 - 93	0 - 15	Straight Wall	93	4/27/2000		Dom / Irr	Act	TCEQ
<i>Cross-gradient Wells</i>											
TX49510	Frank Rodriguez					180			Dom	Act	SDRD
TX237109	John Karstedt	1267	60 - 80	0 - 15	Straight Wall	90	10/22/0999		Dom	Act	TCEQ
TX237104	Kay Nesloney	1267	60 - 80	0 - 15	Straight Wall	80	04/28/2000		Ind / Irr	Act	TCEQ
<i>Upgradient Wells</i>											
12847	City of Woodsboro	1426	80 - 170	0 - 15	Straight Wall	170	1995		PS	Act	TCEQ
12848	City of Woodsboro					322	2002		PS	Act	
79-54-201	City of Woodsboro	2218	NA	NA	NA	180	12/06/2004		Dom	P&A	SDRD
79-54-207	F.B. Rooke & Son	1267	102 - 135	NA	NA	148	1935	Lissie - Beau	Dom	Act	TWDB
79-54-203	City of Woodsboro	1426	230 - 280, 304 - 322	0 - 233	NA	400	5/28/2002		PS	Act	TCEQ
79-54-103	F.B. Rooke & Son	1690	102-135	NA	NA	916	07/00/1946	Lissie - Beaumont	Liv	Act	TWDB
79-54-102	F.B. Rooke & Son	2323	NA	NA	NA	183	1939	Goliad - Lissie	Liv	Act	TWDB

¹ Current water use: Dom - domestic; PS - public supply/municipal; Ind - industrial; Comm - commercial; Irr - irrigation; Liv - livestock

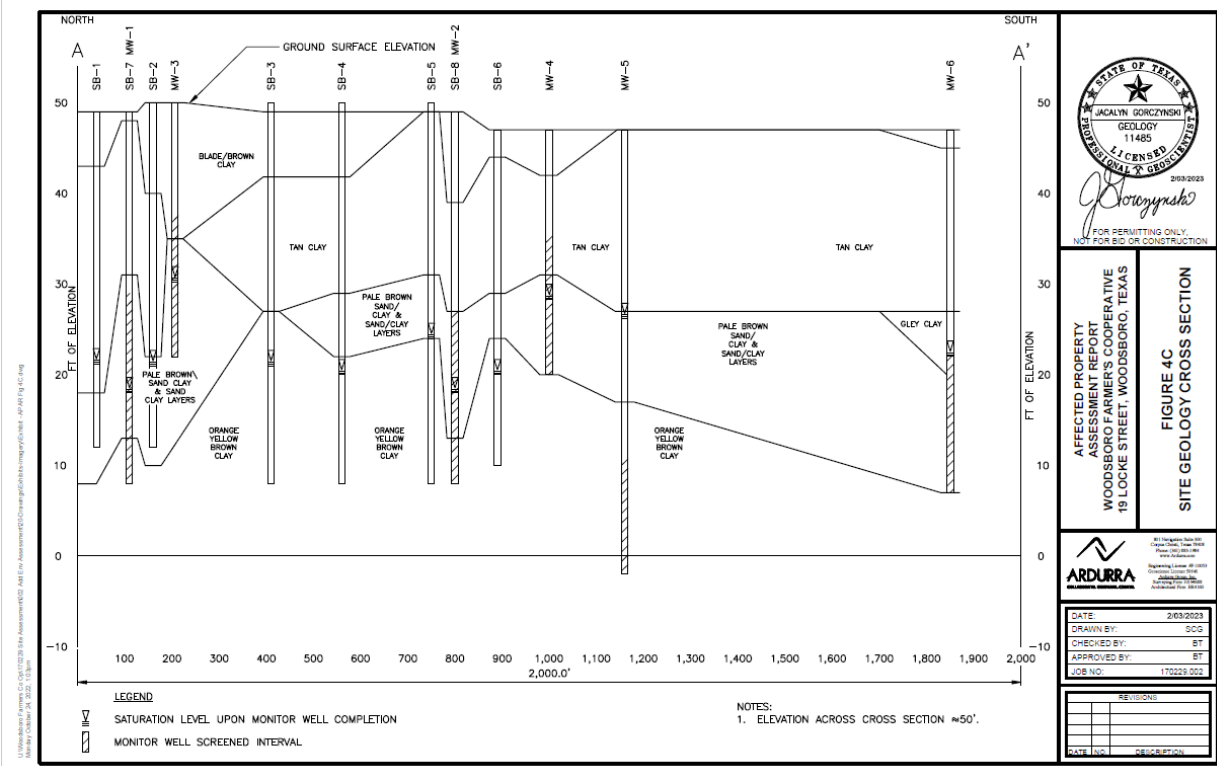
² Current status: Act - active; Ab - abandoned/not in use; SB - standby/backup; P&A - plugged and abandoned

³ Indicate the specific primary source of well information.

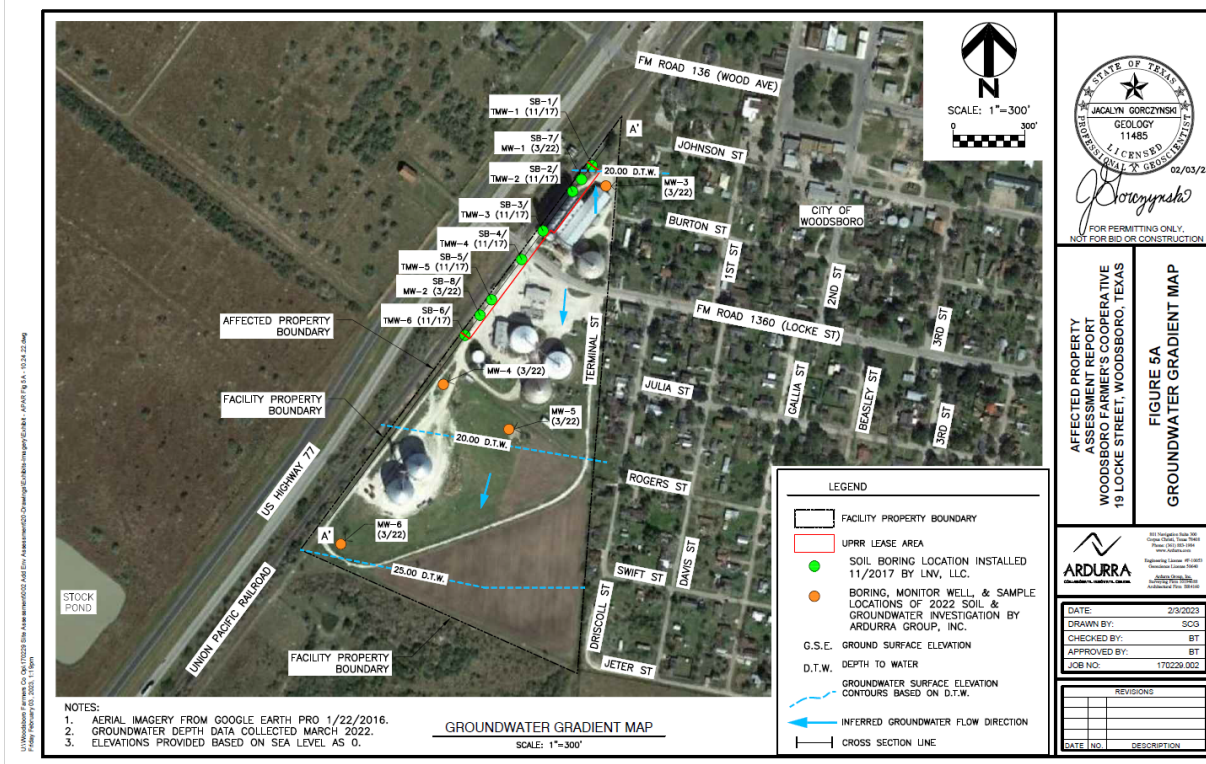
On page 35, the following diagram was presented depicting the affected property and water wells in the vicinity:



On page 54, the following diagram was presented depicting the geology at the site:



On page 60, the following diagram was presented depicting the inferred groundwater flow direction:



If the Board would like to have the report reviewed for the purposes of evaluating the risk to groundwater resources of adjacent properties or water well in the vicinity of the affected property, a qualified consultant should be engaged for that purpose.

Management Recommendation: none.

Item 5.0 - Report regarding Groundwater Monitoring

Previous Consideration by the Board: [RGCD - Adm - MM - Matter For Consideration - MFC-20230417-5.0 - Report regarding Groundwater Monitoring.](#)

Related Programs: [Program - PRG-4000 - Groundwater Monitoring.](#)

Related Projects:

- [PRJ-20234100.01 - Monitor Drought Conditions for FY2023 \(MG5:O1\) - Active;](#)

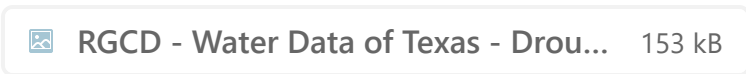
9. [PRJ-20234100.02 - Synoptic Aquifer Monitoring for FY2023 \(MG4:O1\)\(MG7:O1\) - Active;](#)
10. [PRJ-20234100.03 - Continuous Water Level Monitoring for FY2023 \(MG7:O1\) - Active;](#)
11. [PRJ-20234100.04 - Baseline Water Quality Aquifer Monitoring for FY2023 \(MG4:O1\) - Active;](#)
12. [PRJ-20234100.05 - Ad-Hoc Baseline Water Quality Sampling for FY2023 \(MG4:O1\) - Active;](#)
13. [PRJ-20234100.06 - Annual Water Level Assessment for FY2023 \(MG7:O2\) - Active;](#)
14. [PRJ-20234100.07 - Annual Water Quality Assessment for FY2023 \(MG4:O1\) - Active;](#)
15. [PRJ-20234200.01 - Monitoring Network Assessment and Improvement Project for FY2023 \(MG7:O1\) - Active.](#)

Management Discussion: in connection with project [PRJ-20234100.01 - Monitor Drought Conditions for FY2023 \(MG5:O1\) - Active](#), staff seek drought monitoring information from a variety of sources.

As of July 5, 2023, the U.S. Drought Monitor (<https://www.drought.gov/states/texas/county/refugio>) indicates that 100% of Refugio County is experiencing abnormally dry conditions with 0% experiencing moderate drought conditions or worse.

As of July 5, 2023, drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website (<https://www.waterdatafortexas.org/drought/>) indicates that all portions of Refugio County are experiencing abnormally dry or drought conditions.

RGCD - Water Data of Texas - Drought Monitor Map - 20230705.png



Water Levels

As of July 5, 2023, staff had collected the following water level measurements since October 1, 2022 in connection with project [PRJ-20234100.02 - Synoptic Aquifer Monitoring for FY2023 \(MG4:O1\)\(MG7:O1\) - Active](#): [WLM-20230310-01 - NW-00539](#), [WLM-20230310-02 - NW-00570](#), [WLM-20230310-03 - GW-00439](#), [WLM-20230310-04 - GW-00234](#), [WLM-20230425-01 - GW-00124](#), [WLM-20230425-02 - GW-00079](#). On July 10, 2023, staff developed a chart and diagrams depicting water level data collected by

the District in connection with [PRJ-20234100.06 - Annual Water Level Assessment for FY2023 \(MG7:O2\) - Active](#). See: [MFC-20230717-5.1 - Groundwater Levels for Calendar Year 2022](#).

Water Quality

As of July 10, 2023, staff had not collected water quality measurements since October 1, 2022 in connection with [PRJ-20234100.04 - Baseline Water Quality Aquifer Monitoring for FY2023 \(MG4:O1\) - Active](#) or [PRJ-20234100.05 - Ad-Hoc Baseline Water Quality Sampling for FY2023 \(MG4:O1\) - Active](#). On July 10, 2023, staff developed a chart and diagrams depicting water quality data (i.e., conductivity measurements) by the District in connection with [PRJ-20234100.07 - Annual Water Quality Assessment for FY2023 \(MG4:O1\) - Active](#). See: [MFC-20230717-5.2 - Groundwater Quality Measurements for Calendar Year 2022](#).

Baseline Water Quality

On June 16, 2023, staff attempted to contact candidate well owners (of 18 candidate wells) in connection with project [PRJ-20234100.04 - Baseline Water Quality Aquifer Monitoring for FY2023 \(MG4:O1\) - Active](#). As of July 10, 2023, the District had not been contacted by any of the well owners inquiring about the monitoring effort. Staff will randomly select 20 new candidate wells and attempt to contact the owners for inclusion in the baseline water quality monitoring project and provide a update on the project during the October 2023 meeting.

Continuous Aquifer Monitoring - WellIntel

On June 21, 2023, staff participated in a virtual meeting with representatives of WellIntel (Dawna Urlakis, Director of Business Development and Charles Dunning) in connection with project [PRJ-20234100.03 - Continuous Water Level Monitoring for FY2023 \(MG7:O1\) - Active](#) for the purposes of learning more about products (water level sensor and telemetry equipment) and services (analytics dashboard) offered by WellIntel. See: [MFC-20230717-5.3 - WellIntell Service for Continuous Aquifer Monitoring](#).

Water Level Analysis - Intera Geostats

April 10, 2023, staff contacted Dr. Steve Young of Intera requesting a project proposal for updating the water level analysis report from previous years in connection with project [PRJ-20234100.06 - Annual Water Level Assessment for FY2023 \(MG7:O2\) -](#)

[Active](#). See: [MFC-20230717-5.4 - Intera Proposal for Update of Water Level Assessment Report](#).

Monitoring Network Improvement

As of July 5, 2023, staff had transmitted interest letters to the following landowners seeking to gain access to candidate monitoring wells as recommended within the Intera Report associated with project [PRJ-20234200.01 - Monitoring Network Assessment and Improvement Project for FY2023 \(MG7:O1\) - Active](#):

Chicot Wells

8. BELLOWS DEWEY DOWLING II &
9. BRAMAN RANCHES LLC
10. KOC LAND L P
11. OCONNOR MARTIN RANCH LTD

Evangeline Wells

8. ARREDONDO DIONICIO NICK & SCHELSEA MASCORRO
9. CARTER STEVEN
10. DAWOD HAYSAML
11. DONALSON DREW
12. HINES HOMER & LYDIA L
13. MILLER CHARLES K & SHARON M
14. MORRIS WILLIAM D & JOANNA L
15. RAMIREZ JOHNNY & IDA
16. WARD LARRY DALE & DONNA SUE
17. WEST JOHN R EST

As of July 11, 2023, staff had not received any responses to the interest letters.

Management Recommendation: none.

Item 5.1 - Groundwater Level Measurements for Calendar Year 2022

Previous Consideration by the Board: [MFC-20211018-5.1 - Report regarding Groundwater Monitoring](#)

Related Programs: [Program - PRG-4000 - Groundwater Monitoring.](#)

Related Projects:

- 8. [PRJ-20234100.02 - Synoptic Aquifer Monitoring for FY2023 \(MG4:O1\)_\(MG7:O1\) - Active;](#)
- 9. [PRJ-20234100.06 - Annual Water Level Assessment for FY2023 \(MG7:O2\) - Active.](#)

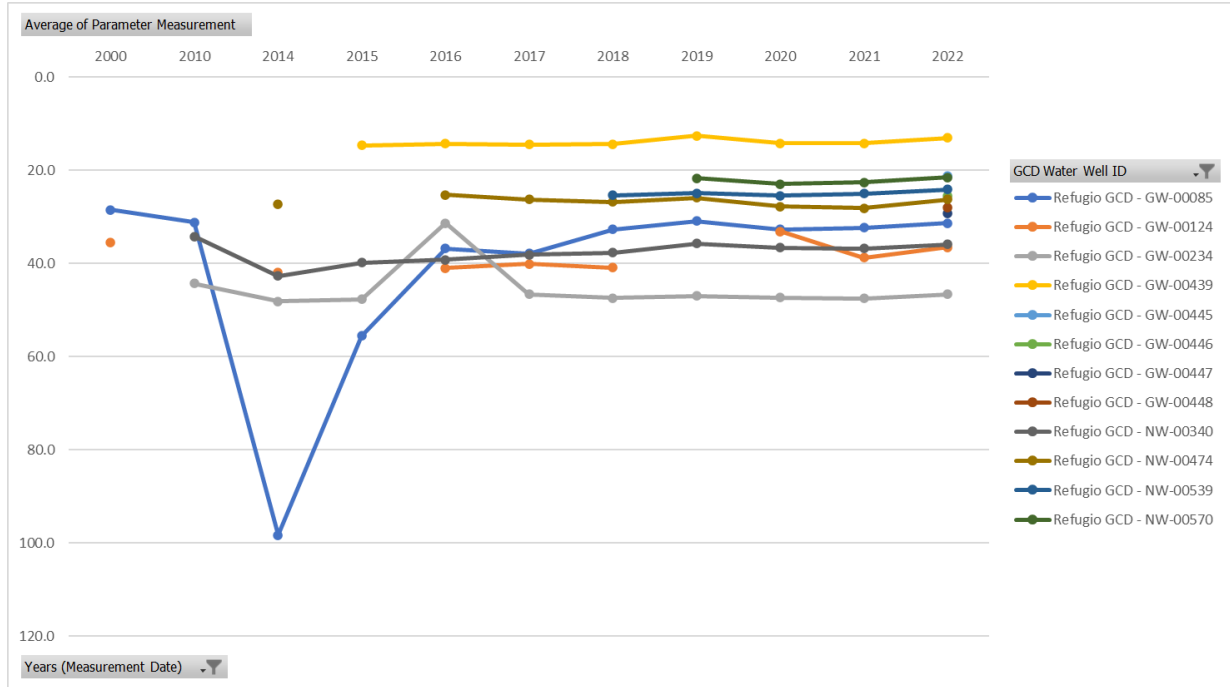
Management Discussion: based on a simplistic evaluation of water level measurements, the water levels in Refugio County appear to be static in recent years.

Chart of water level measurements collected during year 2022:

	2000	...	2018	2019	2020	2021	2022
GW-00085	28.5	...	32.7	30.9	32.7	32.3	31.3
GW-00124	35.5	...	40.9		33.1	38.7	36.5
GW-00234		...	47.4	47.0	47.4	47.5	46.6
GW-00439		...	14.4	12.6	14.2	14.2	13.0
GW-00445		...					21.2
GW-00446		...					25.5
GW-00447		...					29.2
GW-00448		...					28.0
NW-00340		...	37.6	35.7	36.6	36.8	35.9
NW-00474		...	26.8	25.9	27.8	28.1	26.3
NW-00539		...	25.4	24.9	25.4	25.0	24.1
NW-00570		...		21.7	22.9	22.6	21.5

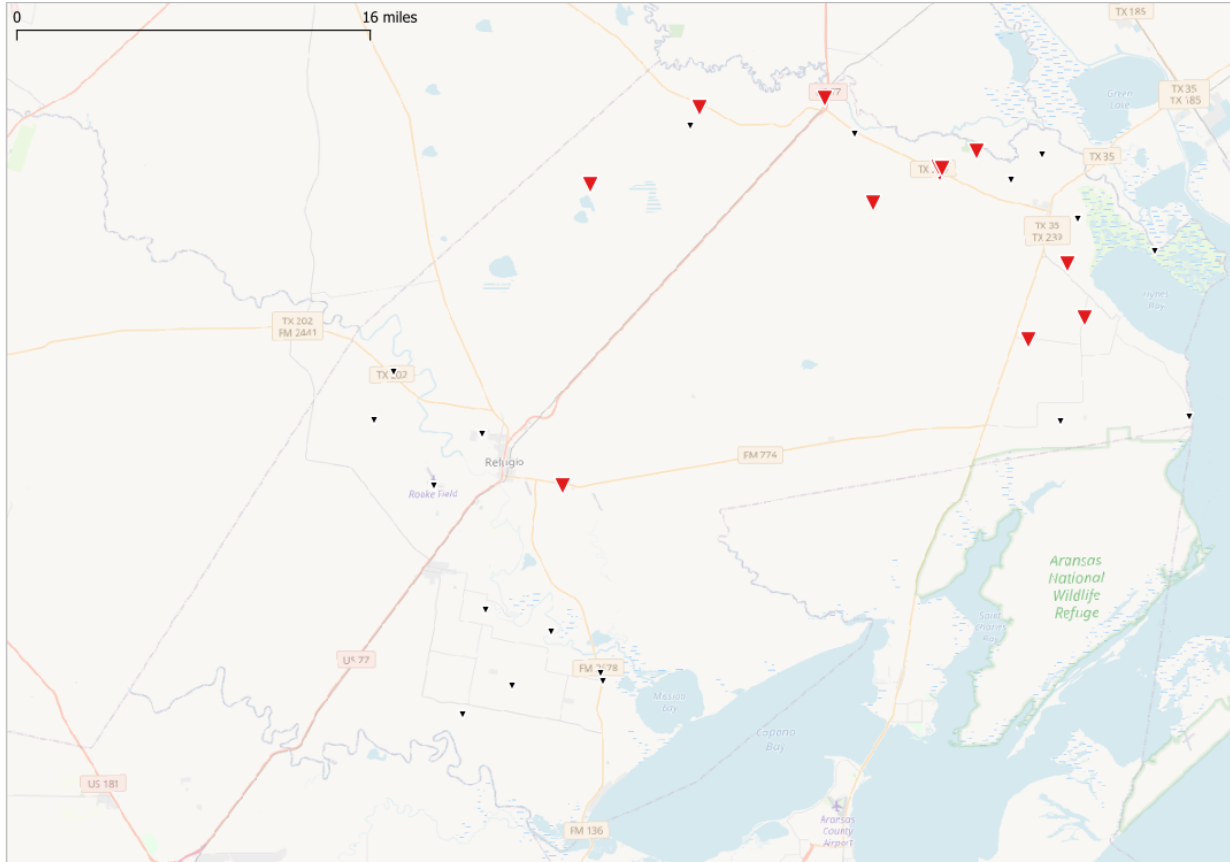
The following graph depicts water level measurements for wells with a measurement collected by the District in calendar year 2022. The graph depicts stability in water levels during the past 5 years.

RGCD - Chart of Water Levels by Year - 20230710.png



The diagram below depicts the spatial distribution of the water level measurements collected by the District. The red symbols represent the locations that water level measurements were collected in calendar year 2022.

RGCD - Diagram of Water Level Measurement Locations - 20230710.png



Management Recommendation: move to find that recent water level measurements indicate that the district is achieving the desired future conditions for the district.

Item 5.2 - Groundwater Quality Measurements for Calendar Year 2022

Previous Consideration by the Board: [MFC-20211018-5.1 - Report regarding Groundwater Monitoring.](#)

Related Programs: [Program - PRG-4000 - Groundwater Monitoring.](#)

Related Projects:

- 8. [PRJ-20234100.02 - Synoptic Aquifer Monitoring for FY2023 \(MG4:O1\).\(MG7:O1\) - Active;](#)
- 9. [PRJ-20234100.07 - Annual Water Quality Assessment for FY2023 \(MG4:O1\) - Active.](#)

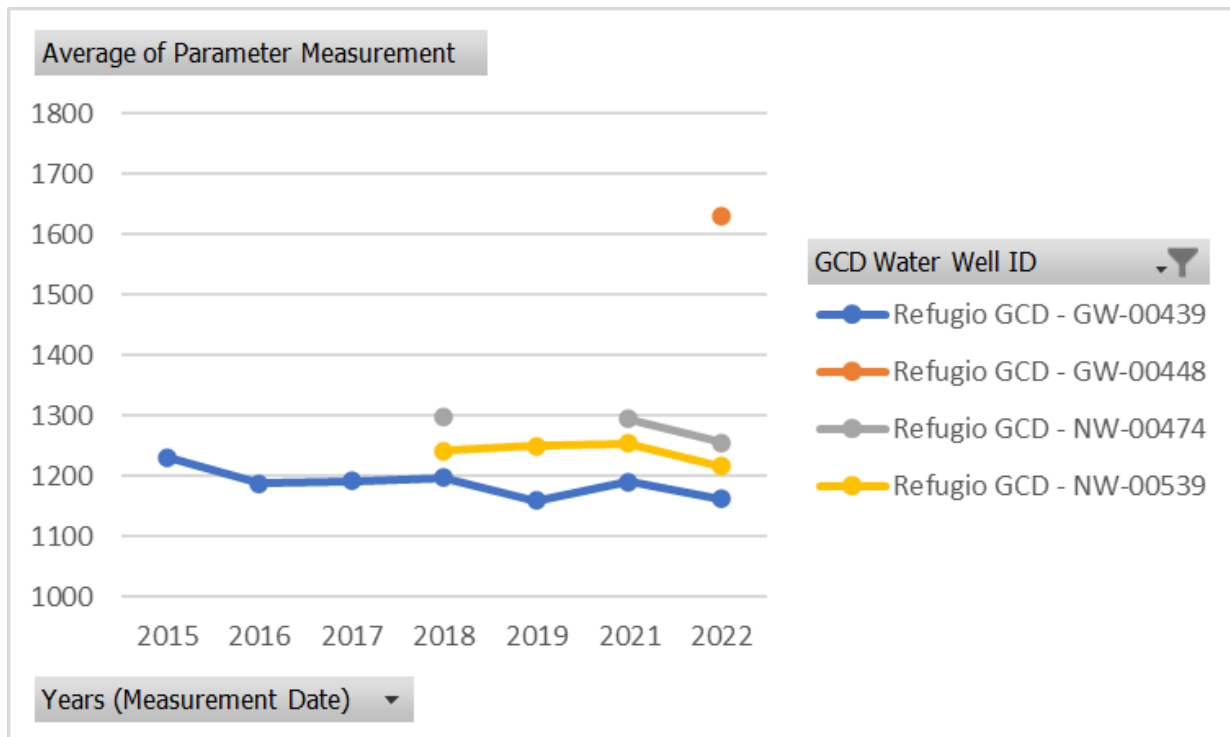
Management Discussion:

Chart of conductivity measurements collected during year 2022:

	2015	2016	2017	2018	2019	2021	2022
GW-00439	1232	1189	1193	1198	1161	1191	1163
GW-00448							1631
NW-00474				1299		1295	1256
NW-00539				1242	1251	1254	1217

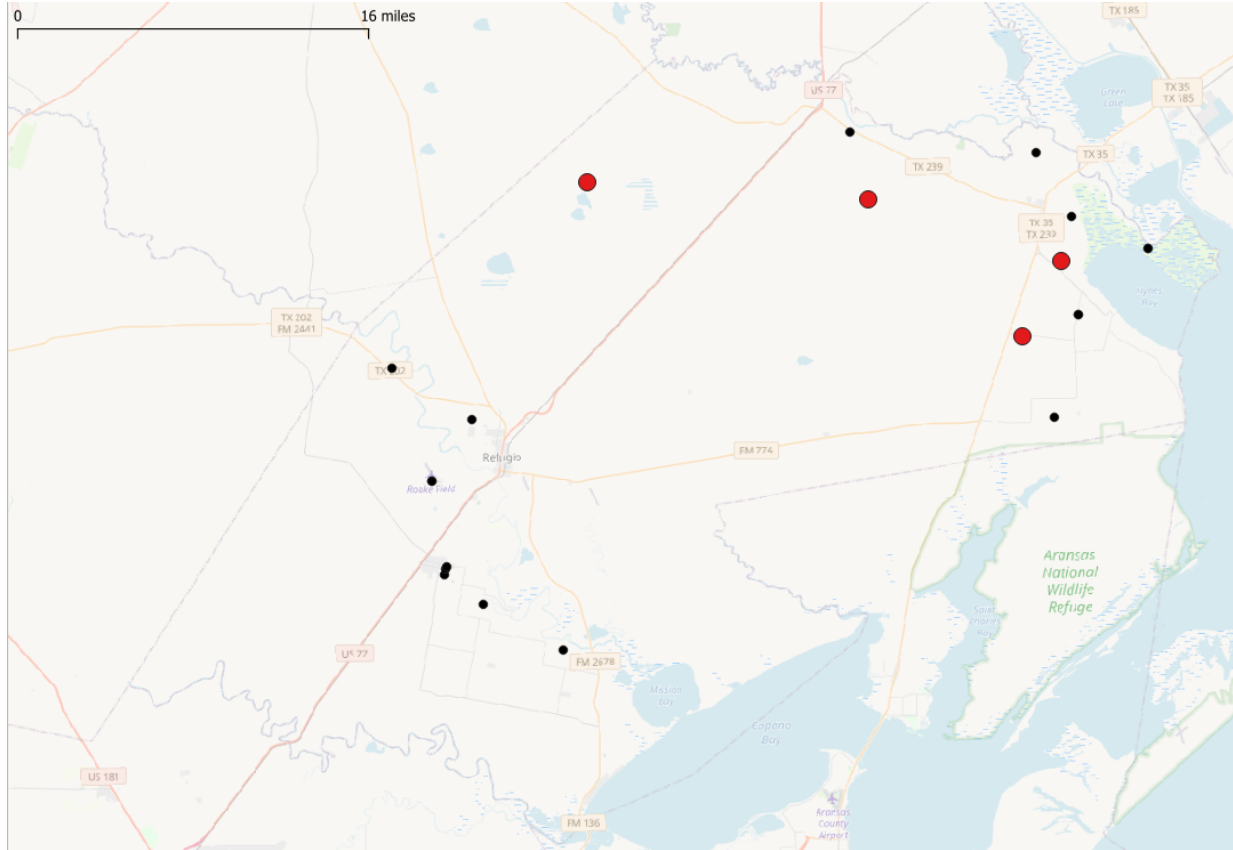
The following graph depicts water quality measurements for wells with a measurement collected by the District in calendar year 2022. The graph depicts stability in water quality during the past 5 years.

RGCD - Chart of Conductivity Measurements by Year - 20230710.png



The diagram below depicts the spatial distribution of the water quality measurements collected by the District. The red symbols represent the locations that water level measurements were collected in calendar year 2022.

RGCD - Diagram of Water Quality Measurement Locations - 20230710.png



Management Recommendation: move to find that recent water quality measurements indicate that quality of the groundwater resources appear to be stable within the boundaries of the district.

Item 5.3 - WellIntell Service for Continuous Aquifer Monitoring

Previous Consideration by the Board: N/A.


Related Programs: [Program - PRG-4000 - Groundwater Monitoring.](#)

Related Projects: [PRJ-20234100.03 - Continuous Water Level Monitoring for FY2023 \(MG7:O1\) - Active](#).

Management Discussion: on June 21, 2023, staff participated in a virtual meeting with representatives of WellIntel (Dawna Urlakis, Director of Business Development and Charles Dunning) in connection with project [PRJ-20234100.03 - Continuous Water Level Monitoring for FY2023 \(MG7:O1\) - Active](#) for the purposes of learning more about products (water level sensor and telemetry equipment) and services (analytics dashboard) offered by WellIntel. The WellIntel offerings could potentially improve the monitoring program of the district by 1) increasing the amount of data collected regarding water levels and water quality in terms of measurement frequency (continuous measurements versus synoptic/ad hoc measurements) with the use of the WellIntel Water Level Sensor, 2) increasing operational efficiency by reducing data processing labor and transportation costs associate with monitoring efforts (e.g., eliminate post-processing of sensor data, reducing travel cost to well sites, etc.), and 3) increasing access and use of monitoring data for assessing aquifer conditions and regulatory compliance with permitting. A two-year pilot project with 4 monitoring wells is estimated to cost \$23,500 in Year 1 and \$2,500 in Year 2 for a estimated total of \$26,000. Integration of 3rd party instruments would result in additional costs.
WellIntel Overview 2023.pdf

 WellIntel Overview 2023.pdf 3 MB

WellIntel Spec Sheet 2023.pdf

 WellIntel Spec Sheet 2023.pdf 382 kB

WellIntel Introduction 2023 - TAndruss.pdf

 WellIntel Introduction 2023 - TAndrus... 4 MB

WellIntel - Texana-Victoria-Calhoun-Refugio Monitoring Network Cost Estimate.pdf

 WellIntel - Texana-Victoria-Calhoun-R... 44 kB

Management Recommendation: move to authorize the general manager to budget for and execute a two-year pilot project in FY2024 with 4 monitoring wells within the

district as a cost not to exceed \$35,000.00.

Item 5.4 - Intera Proposal for Update of Water Level Assessment Report

Previous Consideration by the Board: [RGCD - Adm - MM - Matter For Consideration - MFC-20210920-5.1 - Intera Proposals re Groundwater Monitoring.](#)

Related Programs: [Program - PRG-4000 - Groundwater Monitoring.](#)

Related Projects: [PRJ-20234100.06 - Annual Water Level Assessment for FY2023 \(MG7:O2\) - Active.](#)

Management Discussion:

Management Recommendation:

Item 6.0 - Report regarding Groundwater Conservation

Previous Consideration by the Board: [MFC-20230417-6.0 - Report regarding Groundwater Conservation.](#)

Related Programs: [Program - PRG-2000 - Groundwater Conservation.](#)

Related Projects: [PRJ-20232100.01 - Promote Conservation for FY2023 \(MG6:O1\) - Active.](#)

Management Discussion: on April 17, 2023, the Board of Directors of the district authorized the expenditure of up to \$5,000.00 for sponsorship of field trips by 4th and 5th grade students from Refugio County to the Wetland Education Center located in the INVISTA Victoria Plant Wetland for the purposes of promoting water conservation.

On May 5, 2023, staff notified the Refugio ISD, Woodsboro ISD, and Austwell-Tivoli ISD of the sponsorship opportunity. As of July 10, 2023, staff has not received or

processed any applications for sponsorship. Staff will send a second notice in August 2023.

Management Recommendation: none.

Item 7.0 - Report regarding Groundwater Resource Planning

Previous Consideration by the Board: [RGCD - Adm - MM - Matter For Consideration - MFC-20230417-7.0 - Report regarding Groundwater Resource Planning.](#)

Related Programs: [Program - PRG-8000 - Groundwater Resource Planning.](#)

Related Projects:

8. [PRJ-20238100.01 - GMA 15 Joint Planning for 3rd Planning Cycle in FY2023 \(MG7:O2\) - Active](#)
9. [PRJ-20238100.02 - Regional Water Planning Participation for FY2023 \(MG3:O1\) - Active](#)

Management Discussion: the representatives of Region L met on May 4, 2023, to continue efforts to develop the 2026 Regional Water Plan. Interim meetings of the Population and Water Demands Workgroup have met to review demand projections within the region. The next meeting of Region L is scheduled for August 3, 2023.

The representatives of Management Area 15 met on April 13, 2023, to continue their joint planning efforts. The representatives of GMA 15 1) discussed the new groundwater availability model being developed by TWDB for the central and southern portions of the Gulf Coast Aquifer, 2) reviewed management plans of certain member districts, 3) reviewed achievements of certain member districts, 4) approved for distribution draft revisions of bylaws and a cost sharing agreement, and 5) requested VCGCD serve as the GMA 15 Administrator for the purposes of a) holding the GMA 15 Joint Planning Funds, b) soliciting proposals from qualified entities to provide technical services to GMA 15 to support the development and adoption of desired future conditions and associated explanatory report for the 4th Joint Planning Cycle, and c) negotiating terms of an agreement for consulting services from the preferred respondent(s) identified by the GMA-15 Committee Members.

The next meeting of GMA 15 is scheduled for July 13, 2023. See: [MFC-20230717-7.1 - GMA 15 By-Laws, Cost Sharing Agreement, and RFP for Technical services.](#)

Management Recommendation: none.

Item 7.1 - GMA 15 By-Laws, Cost Sharing Agreement, and RFP for Technical Services

Previous Consideration by the Board: [Meeting Packets - 20180122 - Board of Directors.](#)

Related Programs: [Program - PRG-8000 - Groundwater Resource Planning.](#)

Related Projects: [PRJ-20238100.01 - GMA 15 Joint Planning for 3rd Planning Cycle in FY2023 \(MG7:O2\) - Active.](#)

Management Discussion: The representatives of Management Area 15 met on April 13, 2023, and approved for distribution draft revisions of bylaws and a cost sharing agreement, and 5) requested VCGCD serve as the GMA 15 Administrator for the purposes of a) holding the GMA 15 Joint Planning Funds, b) soliciting proposals from qualified entities to provide technical services to GMA 15 to support the development and adoption of desired future conditions and associated explanatory report for the 4th Joint Planning Cycle, and c) negotiating terms of an agreement for consulting services from the preferred respondent(s) identified by the GMA-15 Committee Members.

As of July 10, 2023, the representatives of GMA 15 have been provided the following documents related to the 4th Joint Planning Cycle:

GMA 15 - By-Laws of the GMA-15 Committee - Rev 20230413 - Adopted 20230413.pdf

 [GMA 15 - By-Laws of the GMA-15 Co...](#) 90 kB

GMA 15 - Interlocal Agreement for Cost-Sharing - Rev 20230413a - Adopted 20230413.pdf

 [GMA 15 - Interlocal Agreement for C...](#) 99 kB

 VCGCD - RFP for Technical Services ... 749 kB

The interlocal agreement related to cost-sharing specifies the funding requirements necessary to be a member of the GMA-15 Committee. Member districts located solely within GMA 15, such as RGCD, are scheduled to pay \$7,500.00 under the agreement while member districts located in groundwater management areas in addition to GMA 15 are scheduled to pay \$3,750. If all member district agree to the cost-sharing agreement, the total funding for the 4th Joint Planning Cycle in GMA 15 will be reach \$82,500.00 by January 9, 2024.

Management Recommendation: move to accept and approve:

8. the *GMA 15 - By-Laws of the GMA-15 Committee - Rev 2023041*, and
9. the *GMA 15 - Interlocal Agreement for Cost-Sharing - Rev 20230413a*, by resolution, and
10. the *VCGCD - RFP for Technical Services for GMA 15 - 20230627*, as presented.

Item 8.0 - Report regarding Groundwater Policy

Previous Consideration by the Board: [MFC-20230417-8.0 - Report regarding Groundwater Policy](#).

Related Programs: [Program - PRG-5000 - Groundwater Policy](#)

Related Projects:

8. [PRJ-20235100.01 - Management Plan Revisions for FY2023 - Active](#)
9. [PRJ-20235100.02 - Rule Amendments for FY2023 - Active](#)
10. [PRJ-20235100.03 - Legislative Support and Lobbying for FY2023 - Active](#)

Management Discussion: On May 16, 2023, staff submitted the management plan approved at the meeting held on April 17, 2023 to the Texas Water Development Board and other entities are required by Chapter 36.

On July 10, 2023, staff identified the following bills on the Texas Legislature Online service that contain the phrase "groundwater" and have or will become law.

8. [88\(R\) HB 697 - Enrolled Version - Bill Text](#)(relating to seller's disclosures)
9. [88\(R\) HB 1565 - Enrolled Version - Bill Text](#)(relating to the functions of the Texas Water Development Board and continuation and functions of the State Water Implementation Fund for Texas Advisory Committee)
10. [88\(R\) HB 1699 - Enrolled Version - Bill Text](#) (relating to the authority of the Evergreen Underground Water Conservation District to impose certain fees)
11. **[88\(R\) HB 1971 - Enrolled Version - Bill Text](#)** (relating to the procedures for acting on a permit or permit amendment application by a Previous groundwater conservation district and the disqualification of board members of groundwater conservation districts)
12. **[88\(R\) HB 2443 - Enrolled Version - Bill Text](#)**(relating to the authority of certain persons to petition a groundwater conservation district to change certain rules)
13. **[88\(R\) HB 3059 - Enrolled Version - Bill Text](#)** (relating to the export fee charged for the transfer of groundwater from a groundwater conservation district)
14. **[88\(R\) HB 3278 - Enrolled Version - Bill Text](#)** (relating to the joint planning of desired future conditions in groundwater management areas)
15. [88\(R\) HB 3731 - Enrolled Version - Bill Text](#) (relating to the Bandera County River Authority and Groundwater District)
16. [88\(R\) HB 3744 - Enrolled Version - Bill Text](#) (relating to the regulation of water well drillers and water well pump installers)
17. [88\(R\) HB 4559 - Enrolled Version - Bill Text](#) (relating to the application of statutes that classify political subdivisions according to population)
18. [88\(R\) SB 317 - Enrolled Version - Bill Text](#) (relating to appellate jurisdiction of the Public Utility Commission regarding certain water or sewer service fees)
19. [88\(R\) SB 785 - Enrolled Version - Bill Text](#) (relating to the ownership of and certain insurance policy provisions regarding the geothermal energy and associated resources below the surface of land)
20. **[88\(R\) SB 1290 - Enrolled Version - Bill Text](#)** (relating to a study of the effects of the installation, operation, removal, and disposal of solar, wind turbine, and energy storage equipment)
21. [88\(R\) SB 1659 - Enrolled Version - Bill Text](#) (relating to the sunset review process and certain governmental entities subject to that process)

22. [88\(R\) SB 1746 - Enrolled Version - Bill Text](#)(relating to an exemption from the requirement to obtain a permit from a groundwater conservation district for certain temporary water wells)
23. [88\(R\) SB 2406 - Enrolled Version - Bill Text](#)(relating to the authority of hospitals in certain counties to drill a water well for the purpose of producing water for use in the event of an emergency or natural disaster)
24. [88\(R\) SB 2440 - Enrolled Version - Bill Text](#) (relating to a requirement that certain plats for the subdivision of land include evidence of groundwater supply)
25. [88\(R\) SB 2592 - Enrolled Version - Bill Text](#) (relating to the Lavaca-Navidad River Authority, following the recommendations of the Sunset Advisory Commission; altering terms of the board of directors; specifying grounds for the removal of a member of the board of directors)

Staff will review the passed legislation and coordinate with legal counsel to develop proposed rule revisions and post the required rulemaking hearing notice for the meeting scheduled for October 16, 2023.

Management Recommendation: none.

Item 9.0 - Report regarding Administration and Management

Previous Consideration by the Board:

8. [MFC-20230417-9.0 - Report on Meeting Management;](#)
9. [MFC-20230417-10.0 - Report on Financial Management;](#)
10. [MFC-20230417-11.0 - Report regarding Administration and Management.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects:

8. [PRJ-20231200.01 - Election Coordination for CY2023 - Active;](#)
9. [PRJ-20231300.01 - Financial Audit for FY2022 - Active;](#)
10. [PRJ-20231300.02 - Investment Management for FY2023 - Active;](#)
11. [PRJ-20231300.03 - Financial Record Processing and Reporting for FY2023 - Active;](#)
12. [PRJ-20231300.04 - Budget Development for FY2024 - Active;](#)
13. [PRJ-20231300.05 - Asset Tracking for FY2023 - Active;](#)
14. [PRJ-20231400.01 - Website Improvements - Active;](#)

15. [PRJ-20231500.01 - Public Notice and Meeting Coordination for FY2023 - Active;](#)
16. [PRJ-20231600.01 - Performance Audit for FY2022 - Active;](#)
17. [PRJ-20231700.01 - Administrative Policy Review for FY2023 - Active;](#)
18. [PRJ-20231700.02 - Transparency Reporting for FY2023 - Active;](#)
19. [PRJ-20231700.03 - Cybersecurity Training for FY2023 - Active;](#)
20. [PRJ-20231700.04 - Consultant Review for FY2023 - Active;](#)
21. [PRJ-20231700.05 - Open Government Training for FY2023 - Active;](#)
22. [PRJ-20231900.01 - Digital Record Archiving for FY2023 - Active;](#)
23. [PRJ-20231900.02 - Physical Record Archiving for FY2023 - Active.](#)

Management Discussion:

Website Improvements

On June 29, 2023, the new website of the District was released and made publicly available. The new website includes a feature for allowing individuals to subscribe to and unsubscribe from the District's email notification lists. The lists were originally populated with email addresses for the District's existing email lists. The new electronic mail list feature will be used to transmit public notices and other important messages to interested parties.

Meetings of the Board

The next meetings of the Board are scheduled for **August 21, 2023** (Budget and Tax Rate Matters), and **October 16, 2023**, with each meeting to convene at 6:00 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

Management Recommendation: none.

Item 9.1 - Minutes of the Previous Meeting

Previous Consideration by the Board: [MFC-20230417-9.1 - Minutes of the Previous Meeting.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [Project - PRJ-20231500.01 - Public Notice and Meeting Coordination for FY2023 - Active.](#)

Management Discussion: the minutes for the meeting held on January 9, 2023, were sent the board members prior to the meeting. See: [Meeting Minutes - 20230417 - Board of Directors.](#)

RGCD - Meeting Minutes - 20230417 - Final.pdf

 RGCD - Meeting Minutes - 2023041... 201 kB

Management Recommendation: move to accept and approved the meeting minutes for April 17, 2023, as drafted.

Item 9.2 - Financial Reports of the District

Previous Consideration by the Board:

8. [MFC-20230417-10.0 - Report on Financial Management;](#)
9. [MFC-20230417-10.0.1 - Financial Transaction Review.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [PRJ-20231300.03 - Financial Record Processing and Reporting for FY2023 - Active.](#)

Management Discussion: the internal financial reports of the District for March 2023, April 2023, and May 2023, have been sent to the directors prior to the meeting.

See: [Internal Control Review Reports - ICRR-20230331-01 - March 2023.](#)

RGCD - ICRR - March 2023 .pdf

 RGCD - ICRR - March 2023.pdf 450 kB

See: [Internal Financial Reports - IFR-20230331-01 - FY2023-M06 - March 2023.](#)

RGCD - Internal Financial Report - March 2023

 RGCD - Internal Financial Report - ... 716 kB

See: [Internal Control Review Reports - ICRR-20230430-01 - April 2023.](#)

RGCD - ICRR - April 2023.pdf

 RGCD - ICRR - April 2023.pdf 76 kB

See: [Internal Financial Reports - IFR-20230430-01 - FY2023-M07 - April 2023.](#)

RGCD - Internal Financial Report - April 2023

 RGCD - Internal Financial Report - A... 735 kB

See: [Internal Control Review Reports - ICRR-20230531-01 - May 2023.](#)

RGCD - ICRR - May 2023.pdf

 RGCD - ICRR - May 2023.pdf 73 kB

See: [Internal Financial Reports - IFR-20230531-01 - FY2023-M08 - May 2023.](#)

RGCD - Internal Financial Report - May 2023

 RGCD - Internal Financial Report - ... 738 kB

Management Recommendation: move to accept and approve the financial reports for March, April, and May 2023.

Item 9.2.1 - Financial Transaction Review

Previous Consideration by the Board: [MFC-20230417-10.0.1 - Financial Transaction Review](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [PRJ-20231300.03 - Financial Record Processing and Reporting for FY2023 - Active.](#)

Management Discussion: the list below identifies each accounts payable transaction that was recorded since April 1, 2023, as of July 11, 2023:

8. ACCTP-20230410-01 - \$1,205.40 - TML IRP - TR-20230417-02-D - \$1,205.40 - Vantage Bank 11658 - RECONCILED
9. ACCTP-20230412-01 - \$5,356.99 - VCGCD - District Invoice - January 2023 - TR-20230417-04-D - \$5,356.99 - Vantage Bank 11658 - RECONCILED
10. ACCTP-20230412-02 - \$5,419.50 - VCGCD - District Invoice - February 2023 - TR-20230417-05-D - \$5,419.50 - Vantage Bank 11658 - RECONCILED
11. ACCTP-20230412-03 - \$5,625.56 - VCGCD - District Invoice - March 2023 - TR-20230417-06-D - \$5,625.56 - Vantage Bank 11658 - RECONCILED
12. ACCTP-20230412-03 - \$5,625.56 - VCGCD - District Invoice - March 2023 - TR-20230417-06-D - \$5,625.56 - Vantage Bank 11658 - RECONCILED
13. ACCTP-20230412-04 - \$13,750.00 - VCGCD - District Invoice - Intera Cost Share - TR-20230417-07-D - \$13,750.00 - Vantage Bank 11658 - RECONCILED
14. ACCTP-20230417-01 - \$250.00 - Carroll Borden - April Meeting - TR-20230417-08-D - \$250.00 - Vantage Bank 11658 - RECONCILED
15. ACCTP-20230417-02 - \$250.00 - John Snyder - April Meeting - TR-20230417-09-D - \$250.00 - Vantage Bank 11658 - RECONCILED
16. ACCTP-20230417-03 - \$250.00 - Fred Biery - April Meeting - TR-20230417-10-D - \$250.00 - Vantage Bank 11658 - RECONCILED
17. ACCTP-20230417-04 - \$250.00 - Scott Carter - April Meeting - TR-20230417-12-D - \$250.00 - Vantage Bank 11658 - RECONCILED
18. ACCTP-20230417-05 - \$477.00 - Victoria Advocate - TR-20230417-03-D - \$477.00 - Vantage Bank 11658 - RECONCILED
19. ACCTP-20230417-06 - \$381.21 - Card Service Center - TR-20230417-11-D - \$381.21 - Vantage Bank 11658 - RECONCILED
20. ACCTP-20230430-01 - \$15.56 - Account Analysis Charge - TR-20230430-01-D - \$15.56 - Vantage Bank 11658 - RECONCILED
21. ACCTP-20230430-02 - \$250,000.00 - Funds Transfer - Open CD - TR-20230430-02-D - \$250,000.00 - Vantage Bank 11658 - RECONCILED
22. ACCTP-20230502-01 - \$250.00 - Streamline - Migration Services Fee - TR-20230531-02-D - \$250.00 - Vantage Bank 11658 - UNRECONCILED
23. ACCTP-20230524-01 - \$443.19 - Card Service Center - TR-20230531-01-D - \$443.19 - Vantage Bank 11658 - UNRECONCILED
24. ACCTP-20230524-02 - \$510.00 - Allison, Bass & Magee - Inv# 6919 - TR-YYYYMMDD-SQ-D - \$AMOUNT - ACCOUNTID - UNRECONCILED
25. ACCTP-20230531-03 - \$16.64 - Account Analysis Charge - TR-20230531-03-D - \$16.64 - Vantage Bank 11658 - RECONCILED

26. ACCTP-20230531-04 - \$205.46 - Checks - TR-20235031-04-D - \$205.46 - Vantage Bank 11658 - RECONCILED
27. ACCTP-20230601-01 - \$1,080.00 - Streamline - TR-20230627-01-D - \$1,080.00 - Vantage Bank 11658 - UNRECONCILED
28. ACCTP-20230601-02 - \$8,300.00 - Goldman, Hunt and Notz, LLP - TR-YYYYMMDD-SQ-D - \$AMOUNT - ACCOUNTID - UNRECONCILED
29. ACCTP-20230607-01 - \$236.55 - Victoria Advocate - TR-20230627-02-D - \$236.55 - Vantage Bank 11658 - UNRECONCILED
30. ACCTP-20230607-02 - \$1,118.35 - RCAD - Inv# 2265 - TR-20230627-03-D - \$1,118.35 - Vantage Bank 11658 - UNRECONCILED
31. ACCTP-20230620-01 - \$424.88 - Card Service Center - TR-20230627-01-D - \$424.88 - Vantage Bank 11658 - UNRECONCILED
32. ACCTP-20230703-01 - \$3,600.00 - Holmstrom, LLC - Office Lease - TR-YYYYMMDD-SQ-D - \$AMOUNT - ACCOUNTID - UNRECONCILED
33. ACCTP-20230706-01 - \$5,485.13 - VCGCD - District Invoice - April 2023 - TR-YYYYMMDD-SQ-D - \$AMOUNT - ACCOUNTID - UNRECONCILED
34. ACCTP-20230706-02 - \$5,514.29 - VCGCD - District Invoice - May 2023 - TR-YYYYMMDD-SQ-D - \$AMOUNT - ACCOUNTID - UNRECONCILED
35. ACCTP-20230706-03 - \$5,485.33 - VCGCD - District Invoice - June 2023 - TR-YYYYMMDD-SQ-D - \$AMOUNT - ACCOUNTID - UNRECONCILED

The list below identifies each accounts receivable transaction that was recorded since April 1, 2023, as of July 11, 2023:

8. ACCTR-20230411-01 - \$1,993.64 - RTAC - Tax Collections - TR-20230411-01-C - \$1,993.64 - Vantage Bank 11658 - RECONCILED
9. ACCTR-20230430-01 - \$44.53 - Interest - TR-20230430-01-C - \$44.53 - Vantage Bank 11658 - RECONCILED
10. ACCTR-20230430-03 - \$123.53 - Interest - TR-20230430-03-C - \$123.53 - CD# 64161 - RECONCILED
11. ACCTR-20230430-04 - \$185.52 - Interest - TR-20230430-04-C - \$185.52 - CD# 64162 - RECONCILED
12. ACCTR-20230430-05 - \$250,000.00 - Funds Transfer - Open CD - TR-2023043-05-C - \$250,000.00 - CD# 65382 - RECONCILED
13. ACCTR-20230504-01 - \$1,003.14 - VTAC - Tax Collections - TR-20230504-01-C - \$1,003.14 - Vantage Bank 11658 - RECONCILED

14. [ACCTR-20230531-01 - \\$784.53 - Interest - TR-20230531-01-C - \\$784.53 - CD# 1118 - RECONCILED](#)
15. [ACCTR-20230531-03 - \\$33.56 - Interest - TR-20230531-03-C - \\$33.56 - Vantage Bank 11658 - RECONCILED](#)
16. [ACCTR-20230609-01 - \\$1,173.84 - RTAC - Tax Collections - TR-20230609-01-C - \\$1,173.84 - Vantage Bank 11658 - UNRECONCILED](#)
17. [ACCTR-20230614-01 - \\$20.00 - Mike Barber - Settlement Fee - NW-00116 - TR-20230614-01-C - \\$20.00 - Vantage Bank 11658 - UNRECONCILED](#)

Management Recommendation: none.

Item 9.3 - Investments of the District

Previous Consideration by the Board: [MFC-20230417-10.2 - Investments of the District.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [PRJ-20231300.02 - Investment Management for FY2023 - Active.](#)

Management Discussion: the investment reports for March 2023, April 2023, and May 2023, have been sent to the board prior to the meeting.

See: [Investment Report - IR-20230331-01 - FY2023M06 - March 2023.](#)

RGCD - Investment Report - IR-20230331-01 - FY23M06 - March 2023.pdf

 [RGCD - Investment Report - IR-202...](#) 154 kB

See: [Investment Report - IR-20230430-01 - FY2023M07 - April 2023.](#)

RGCD - Investment Report - IR-20230430-01 - FY23M07 - April 2023.pdf

 [RGCD - Investment Report - IR-202...](#) 162 kB

See: [Investment Report - IR-20230531-01 - FY2023M08 - May 2023.](#)

RGCD - Investment Report - IR-20230531-01 - FY23M08 - May 2023.pdf

As of May 31, 2023, the combined balance of all funds totaled \$1,549,804.22. As of May 31, 2023, the combined value of FDIC insurance and pledged collateral totaled \$1,750,000.00.

Management Recommendation: move to accept the investment reports for March 2023, April 2023, and May 2023.

Item 9.4 - Unpaid Accounts Payable

Previous Consideration by the Board: [MFC-20230417-10.1 - Unpaid Accounts Payable](#).

Related Programs: [Program - PRG-1000 - Administration](#).

Related Projects: [PRJ-20231300.03 - Financial Record Processing and Reporting for FY2023 - Active](#).

Management Discussion: the District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

Management Recommendation: move to authorize the general manager to pay the following items:

8. [ACCTP-20230524-02 - \\$510.00 - Allison, Bass & Magee - Inv# 6919](#)
9. [ACCTP-20230601-02 - \\$8,300.00 - Goldman, Hunt and Notz, LLP](#)
10. [ACCTP-20230703-01 - \\$3,600.00 - Holmstrom, LLC - Office Lease](#)
11. [ACCTP-20230706-01 - \\$5,485.13 - VCGCD - District Invoice - April 2023](#)
12. [ACCTP-20230706-02 - \\$5,514.29 - VCGCD - District Invoice - May 2023](#)
13. [ACCTP-20230706-03 - \\$5,485.33 - VCGCD - District Invoice - June 2023](#)

Item 9.5 - FY2024 Budget

Previous Consideration by the Board: [MFC-20220906-5.1 - Budget Recommendation for FY2023.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [PRJ-20231300.04 - Budget Development for FY2024 - Active.](#)

Management Discussion: staff will develop and present a budget for the fiscal year ending September 30, 2024 at the meeting scheduled for August 21, 2023 that attempts to fund the operations of the District in a manner that should provide for 1) the accomplishment of the management plan goals and objectives and 2) the completion of certain projects and tasks associated with the administration of the district, groundwater conservation, groundwater management and permitting, groundwater monitoring, groundwater policy development, groundwater protection, groundwater research, and groundwater resource planning, and 3) avoid a budget deficit in Fiscal Year 2023-2024.

Staff will develop the proposed budget anticipating the continued cooperation with and support of the staff of the Victoria County Groundwater Conservation to be achieved through the approval of a revised interlocal cooperation agreement that may include an increase to the monthly fees for service less than or equal to 5%.

Staff will develop the proposed budget anticipating the commitment of the monies of the Reserve Fund in Fiscal Year 2023-2024 in accordance with the following schedule:

- Groundwater Conservation: 5%
- Groundwater Management: 10%
- Groundwater Monitoring: 25%
- Groundwater Protection: 25%
- Groundwater Research: 5%
- Groundwater Resource Planning: 5%
- Legal Contingencies: 25%

Staff will develop the proposed budget anticipating the approval of a tax rate equal to the No-New-Revenue Tax Rate calculated by the Tax Assessor - Collector for Tax Year 2023.

Management Recommendation: move to authorize the general manager to publish the required tax rate notices for the district based on the No-New-Revenue Tax Rate calculated by the Tax Assessor - Collector for Tax Year 2023.

Item 10.0 - Legal Counsel Report

Previous Consideration by the Board: N/A.

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: N/A.

Management Discussion: none.

Management Recommendation: none.

Item 11.0 - Adjourn Meeting

Management Discussion: none.

Management Recommendation: move to adjourn the meeting after concluding all business of the District.